

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

September 19, 2015

No. 9

A Meeting of the Corporate Board of Directors was called to order at 10:00 a.m. in the Grand Master's Office at the Masonic Home of Florida by M.: W.: Steven P. Boring, Grand Master, Chairman, with the following members present:

M.: W.: Steven P. Boring, Grand Master
R.: W.: Stanley L. Hudson, Deputy Grand Master
R.: W.: John E. Karroum, Junior Grand Warden
M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer
R.: W.: Thomas L. Turlington, P.D.D.G.M.
M.: W.: James W. Ford, P.G.M.
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Absent:

R.: W.: Richard G. Hoover, Senior Grand Warden (Excused)

Also present:

M.: W.: J. Dick Martinez, P.G.M.	R.: W.: John W. Westerman, III, P.D.D.G.M.
W.: Charles G. Calabritto, W.M.	R.: W.: John Paniccia, P.D.D.G.M.
W.: Leif M. Olsen, W.M.	R.: W.: Michel S. Binder, P.D.D.G.M.
R.: W.: Ronald E. Peebles, P.D.D.G.M.	R.: W.: Wallace T. Fine, P.D.D.G.M.
W.: F. Joseph Smedley, P.M.	W.: H. Rhodene Mullis, P.M.
R.: W.: Rudin J. Boatright, P.D.D.G.M.	R.: W.: Jason C. Cowart, P.D.D.G.M.
W.: Ira S. Alderman, P.M.	R.: W.: J. Steven Teal, P.D.D.G.M.
R.: W.: Joseph A. Gonzalez, P.D.D.G.M.	

The Pledge of Allegiance to the American Flag was led by M.: W.: Steven P. Boring, Grand Master, and prayer was offered by R.: W.: Stanley L. Hudson, Deputy Grand Master. The Grand Master introduced the Members of the Board and others present.

A motion was made by R.: W.: Stanley L. Hudson, Deputy Grand Master, and seconded by R.: W.: John E. Karroum, Junior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 7 of August 15, 2015, and Poll No. 8 of September 2, 2015. Motion carried.

ADMINISTRATOR'S REPORT – SEPTEMBER

- The residents are very excited about the 11th and 12th Masonic Districts being here today for the Annual Luau Program. They will be cooking excellent food and providing outstanding entertainment. This event has become a highlight of each year.
- The Home completed the annual review of the Skilled Nursing Center conducted by the Agency for Health Care Administration. The results were very good and our staff is to be commended for their efforts.
- We are presenting two (2) contracts to the Legal Advisor for review and the Grand Master's approval. Tampa Bay Temps Medical Staffing is a renewal contract for nursing care services as needed and Walgreens is the contract for the annual administration of the flu vaccine.

LONG RANGE PLANNING COMMITTEE REPORT – SEPTEMBER

1. The annual exterior and grounds inspection was completed yesterday morning by our Maintenance Director and the LRP Members. We were accompanied by R.: W.: Rick Hoover, Senior Grand Warden, who added his expertise on the pest control issues. We found the exterior of the buildings to be in generally good condition, with most of the previous grounds and shrubbery problems having been corrected. A few minor maintenance problems were noted and scheduled for correction by our Maintenance Director. We inspected the multiple termite monitoring stations and rodent control poison bait stations. The \$2,800 per year contract for the termite control has been terminated and will be handled by our regular pest control contractor. The rodent control stations were found to be devoid of bait and unattended. Our Maintenance Director will be receiving a minimum of three estimates for a new total facility pest control contractor. All of the exterior brick/masonry walls need to be cleaned and re-sealed, which will be in our budget proposals for the next fiscal year.
2. The FEMA application for LOMA elevation review has been partially completed and the specific request regarding the Guest House has been approved. This approved LOMA will be submitted to the Building Department along with the other responses to their comments on our permit application. The LRP Chairman will be meeting with the Building Department within the next two weeks to continue the permitting process. Our Surveying Company, George F. Young, Inc., is evaluating the need for, expense for, and possible insurance savings for the remaining buildings which are being considered for FEMA LOMA applications.
3. Latite Roofing Company Representative Scott Thompson has met with our Maintenance Director at the Masonic Home to evaluate the corrective remediation for the outstanding deficiencies remaining on their project. He has agreed to complete all of the corrective procedures and get a Final Inspection from the Building Department along with the Product Warranty for the materials used. Recent weather problems have prevented the completion of that effort to this point.
4. The contract for grounds/landscape maintenance with Professional Grounds Management is up for renewal in October and the LRP Committee recommends extending their contract. The contract for fire alarm systems with Dart Electric Company is up for renewal and the LRP Committee recommends extending their contract. The previously mentioned pest control contract with Hughes Pest Control is up for renewal and the LRP Committee recommends not renewing their contract and offering this contract up for bids and proposals for review at the next Board of Trustees Meeting.
5. The Board of Trustees has sent a letter to the Worthy Grand Matron of the Order of the Eastern Star regarding the possibility of the Masonic Home taking over the OES Storehouse and providing the OES with adequate alternate storage space in the Masonic Home Warehouse. At this time we have not had a response to our letter of interest. We will be preparing a formal memorandum of understanding for approval at the next Board of Trustees Meeting.

The Report of the Maintenance Director is submitted as part of this report.

R.: W.: Stanley L. Hudson, Deputy Grand Master, moved for acceptance of the Administrator's Report and the Long Range Planning Committee Report for September as printed and distributed. Second was made by R.: W.: John E. Karroum, Junior Grand Warden, and the motion carried.

ADMISSIONS COMMITTEE REPORT – SEPTEMBER

During the month of September the Admissions Committee reviewed and approved one (1) Masonic Home Application for admission to the Home. One (1) Application for Non-Resident Relief was approved to continue for one (1) additional month.

R.: W.: Stanley L. Hudson, Deputy Grand Master, moved for acceptance of the Admissions Committee Report for the month of September as printed and distributed and the motion was seconded by R.: W.: John E. Karroum, Junior Grand Warden. Motion carried.

**MASONIC HOME APPLICATIONS APPROVED
BOARD OF TRUSTEES MEETING – AUGUST**

During the month of August the following Masonic Home Application was approved by the Board of Trustees for admission to the Masonic Home:

Madelin Y. Webster, sponsored by Haines City Lodge No. 219

NON-RESIDENT RELIEF REPORT – AUGUST

During the month of August Non-Resident Relief Funds were distributed in the amount of \$814.39.

R.:W.: John E. Karroum, Junior Grand Warden, moved for the adoption of the Masonic Home Applications Approved by the Board of Trustees Report and the Non-Resident Relief Report for the month of August. Second was made by R.:W.: Stanley L. Hudson, Deputy Grand Master, and the motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF AUGUST

During the month of August the following new General Ledger Account Number was created:

ACCOUNT NO.:	NAME:	ACCOUNT TYPE:
060 00-00 26206.008	Donaldson, Martha (Private Pay)	Liability

R.:W.: Thomas L. Turlington, P.D.D.G.M., moved for the adoption of the New Account Numbers Report for the month of August. Second was made by M.:W.: James W. Ford, P.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR AUGUST**

During the month of August there were no credit applications received by the Grand Lodge Office for the Masonic Home of Florida.

M.:W.: James W. Ford, P.G.M., made a motion for the adoption of the Credit Applications Report for the month of August which was seconded by M.:W.: Elmer G. Coffman, P.G.M., Grand Treasurer. Motion carried.

LIST OF ESTATE ACTIVITY FOR AUGUST

The Board then reviewed the List of Estate Activity for August. M.:W.: Elmer G. Coffman, P.G.M., Grand Treasurer, moved for acceptance of the report for the month of August as printed and distributed. Second was made by R.:W.: Stanley L. Hudson, Deputy Grand Master, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received through the month of August for the Masonic Home Endowment Fund, Inc. (\$111,618.37). The Board then reviewed the funds available for the Masonic Home Building Fund (\$226,741.11).

R.:W.: Stanley L. Hudson, Deputy Grand Master, made a motion for acceptance of the reports for the month of August which was seconded by R.:W.: John E. Karroum, Junior Grand Warden, and the motion carried.

MASONIC RELIEF FUND – AUGUST

There were no donations to the Masonic Relief Fund to report for the month of August.

R.: W.: John E. Karroum, Junior Grand Warden, moved for acceptance of the report for August. Second was made by R.: W.: Thomas L. Turlington, P.D.D.G.M., and the motion carried.

MASONIC HOME BUDGET REPORT – AUGUST

We are 9.22% or \$767,087.20 under budget for the year after amortizing for the insurance premium already paid.

R.: W.: John E. Karroum, Junior Grand Warden, made a motion for acceptance of the report for August as printed and distributed which was seconded by R.: W.: Thomas L. Turlington, P.D.D.G.M., and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/MISCELLANEOUS MATTERS:

General Counsel has reviewed various contracts forwarded by the Grand Secretary.

II. ESTATES:

General Counsel continues to monitor various open estates whose beneficiaries include Grand Lodge and/or the Masonic Home of Florida.

III. MASONIC HOME:

General Counsel has had the opportunity to review various contracts tendered by the Administrator of the Masonic Home as well as the Board of Trustees.

General Counsel continues to investigate various issues raised concerning the Guest House Project.

General Counsel has conducted the asset verifications and prepared Warranty Deeds, Wills, Durable Power of Attorneys, and spousal waivers for recent entrants to the Masonic Home.

R.: W.: Thomas L. Turlington, P.D.D.G.M., moved for acceptance of the Report of the General Counsel as printed and distributed. Second was made by M.: W.: James W. Ford, P.G.M., and the motion carried.

A motion was made by M.: W.: James W. Ford, P.G.M., to amend the budget report to reflect the correct dollar amount that the Masonic Home is under budget; the correct amount is reflected in the Masonic Home Budget Report listed in these Minutes. R.: W.: Stanley L. Hudson, Deputy Grand Master, seconded the motion which carried.

The Grand Secretary provided a review of the resolved civil lawsuit filed by W.: Kevin S. Sanders, Esquire, on behalf of Walter M. Hammond, as well as a review of a pending federal lawsuit being filed.

LIST OF PROPERTY ACTIVITY BY COUNTY – AUGUST

After a review of the List of Property Activity by County for the month of August, M.: W.: James W. Ford, P.G.M., moved for the adoption of the report as distributed. Second was made by M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer, and the motion carried.

The Grand Master called upon R.: W.: Wallace T. Fine, Chairman of the Properties Committee, to present the following report:

REPORT OF THE PROPERTIES COMMITTEE

1. **Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**
The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL
The property is listed for \$10,000.
2. **Zone 3 Properties Committee Chairman Brother Nick D. Deonas**
Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.
The land has been listed once by Grubb & Ellis for \$550,000 and it is probably worth approximately \$675,000.
3. **Zone 4 Properties Committee Chairman R.: W.: James Chesnut**
The Brink Property at 8510 CR 647S, Bushnell, FL 33513
The property is listed for \$49,000. We have a contract for \$45,000.
4. **Zone 6 Properties Committee Chairman R.: W.: Reed Rue**
The Shemela Property at 34665 Orange Drive, Pinellas Park, FL 34665
The property is listed for \$57,900 and is a double wide co-op.
5. **Zone 8 Properties Committee Chairman W.: Dana P. McGrath**
The DeFrenn Property at 13 Pinewood Blvd., Lehigh Acres, FL 33936
There is a title problem and General Counsel is working on the issue.
6. **Zone 9 Properties Committee Chairman W.: Albert O. Mazmanian**
The Rexford Time Share at Ocean Landings Resort & Racquet Club, Unit D116, Week 34, Cocoa Beach, FL
The Board was polled and approved that the property be listed with BuyATimeshare for a cost of \$350 and the listing price is \$3,500.

Vehicles for Sale at the Masonic Home:

- 2002 Dodge SE 4 Door, mileage 92,318, listed for \$1,500
- Old Masonic Home Van – Weeks Auction will sell

M.: W.: James W. Ford, P.G.M., moved that the vacant land in Starke owned by the Masonic Charities of Florida, Inc., be listed by a commercial property realtor with a one (1) year contract and to be listed for \$625,000. R.: W.: Stanley L. Hudson, Deputy Grand Master, seconded the motion which carried.

M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer, made a motion to have Weeks Auction sell the 2002 Dodge car and to have them pick it up at the same time that they pick up the old Masonic Home Van. R.: W.: Stanley L. Hudson, Deputy Grand Master, seconded the motion which carried.

M.: W.: Elmer G. Coffman, P.G.M., Grand Treasurer, moved for the adoption of the Properties Committee Report as presented. Second was made by R.: W.: Stanley L. Hudson, Deputy Grand Master, and the motion carried.

R.: W.: Stanley L. Hudson, Deputy Grand Master, made a motion to approve the Investment Policy Statement for The Most Worshipful Grand Lodge of Free and Accepted Masons of the State of Florida and the Masonic Home of Florida Endowments as printed and distributed. It was noted that the Investment Policy Statement was created by the Endowment and Investment Committee in order for the Masonic Home Endowments to be in compliance with the UPMIFA law that was passed in 2012. The motion was seconded by R.: W.: John E. Karroum, Junior Grand Warden. Motion carried.

Dixon Hughes Goodman, LLP, the company that is retained to audit The Most Worshipful Grand Lodge of F. & A.M. of Florida Employee Pension Plan and Trust, noted that The Grand Lodge of Florida did not have a specified committee to review the investments of the Employee Pension Plan and Trust and recommended that one be appointed. R.: W.: Stanley L. Hudson, Deputy Grand Master, made a motion to assign the task of reviewing the investments in the Employee Pension Plan and Trust to the Endowment and Investment Committee and that we accept the Report to the Trustees of The Most Worshipful Grand Lodge of F. & A.M. of Florida Employee Plan and Trust as printed and distributed. R.: W.: John E. Karroum, Junior Grand Warden, seconded the motion which carried.

The Board reviewed the full page advertisement that will be published in the program at the East West Shrine game to be held in January of 2016.

There being no further business to come before the Corporate Board the Meeting was closed at 11:15 a.m. Benediction was then offered by R.: W.: Stanley L. Hudson, Deputy Grand Master.

Respectfully submitted:



Richard E. Lynn, P.G.M.
Secretary to the Board

Approved:



Steven P. Boring
Grand Master

**MEETING OF THE CORPORATE BOARD
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October 8, 2015

No. 10

At the request of the Grand Master, a poll of the Corporate Board of Directors was taken requesting the approval of a recommendation of the Chairman of the Properties Committee for Brother and Mrs. William Shemela to accept the offer of \$48,000 for their property located at 34665 Orange Drive N, Pinellas Park, FL, 33781. The property is a co-op mobile home in which ownership was not transferred to The Grand Lodge of Florida upon their admission to the Masonic Home due unwarranted expenses associated with the co-op property. The members voted as follows:

M.: W.:	Steven P. Boring, Grand Master	Yes
R.: W.:	Stanley L. Hudson, Deputy Grand Master	Yes
R.: W.:	Richard G. Hoover, Senior Grand Warden	Yes
R.: W.:	John E. Karroum, Junior Grand Warden	Yes
M.: W.:	Elmer G. Coffman, P.G.M., Grand Treasurer	Yes
M.: W.:	James E. Ford, P.G.M.	Yes
R.: W.:	Thomas L. Turlington, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M.
Secretary to the Board

Approved:



Steven P. Boring
Grand Master