

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

April 17, 2021

No. 17

A Meeting of the Corporate Board of Directors was called to order at 12:05 p.m. at Brotherhood Lodge No. 375 in Brooksville, Florida, by M.:W.: Thomas L. Turlington, Jr., Grand Master, Chairman, with the following members present:

M.:W.: Thomas L. Turlington, Jr., Grand Master, Chairman
R.:W.: Jeffrey S. Foster, Deputy Grand Master
R.:W.: Robert J. Lambert, Senior Grand Warden
R.:W.: Glen B. Bishop, Junior Grand Warden
R.:W.: Rudin J. Boatright, Grand Treasurer
M.:W.: Steven P. Boring, P.G.M.
R.:W.: Jackie D. Arrington, P.D.D.G.M.
M.:W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.:W.: Stephen R. Gladstone, General Counsel R.:W.: Donald W. Cowart, P.D.D.G.M.
R.:W.: Lawrence A. Williamson, P.D.D.G.M. R.:W.: Michael S. Griffin, P.D.D.G.M.
R.:W.: Kenneth E. Shaw, W.: Grand Sword Bearer R.:W.: Chester A. King, P.D.D.G.M.
R.:W.: Haskell R. Vest, Jr., W.: Junior Grand Deacon R.:W.: Ronald E. Peebles, P.D.D.G.M.

The Pledge of Allegiance to the American Flag was led by M.:W.: Thomas L. Turlington, Jr., Grand Master, and prayer was offered by R.:W.: Jeffrey S. Foster, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.:W.: Jeffrey S. Foster, Deputy Grand Master, and seconded by R.:W.: Robert J. Lambert, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 14 of March 20, 2021; Poll No. 15 of April 14, 2021; and Poll No. 16 of April 15, 2021. Motion carried.

MASONIC HOME ADMINISTRATOR'S REPORT – APRIL

- All necessary COVID-19 precautions continue to be taken. The staff is tested based on the Pinellas County positivity rate. All residents and staff who elected to receive the vaccine were vaccinated which includes 98% of the residents. The Home has a re-opening plan in place to include increased visitation for residents, resumed group activity programs, options for residents to go outside of the Masonic Home to visit with family, etc. Dining services have been modified as needed to allow for increased interactions during meal times while providing a safe dining experience.
- The COVID-19 Pandemic has caused the number of residents residing at the Masonic Home of Florida to decrease. This is partially due to the temporary discontinuation of new admissions at the height of the Pandemic to protect those residents already here and residents choosing to delay admission due to visitation restrictions required during the COVID-19 crisis.
- Extensive discussion was held to discuss plans for recruitment and retention of Masonic Home Staff. The COVID-19 Pandemic has caused shortages of staff in all industries, especially long-term care of seniors resulting in intense competition to recruit and retain employees. Dedicated Masonic Home Employees have worked tirelessly throughout the pandemic providing care and services to residents while having to restructure delivery of care and services, undergoing routine testing, as well as regulation and extensive infection control procedures. Administration and Human Resources have been conducting wage and benefit research and survey analysis to remain competitive in order to provide continuity of care for residents.

LONG RANGE PLANNING COMMITTEE REPORT – APRIL

The meeting of the Long Range Planning Committee was held by various phone conversations with committee members, detailed emails, as well as information and notes from Director Robertson. Listed below is a summary of what was discussed:

1. The Florida Department of Environmental Protection has sent another letter stating the LSSI Program has met the standards required with the report by BTEX Engineering, Inc., and has asked for final billing from BTEX under the program so we can receive the final clearance letter.
2. Director Robertson is still working on quotes for the dining room and laundry roofs.
3. The consensus of the Long Range Planning Committee, after review of the three quotes for the new phone system, is to move forward with Alpha Business Communications to provide the new phone system for the Masonic Home of Florida. The committee passed a motion to have Director Robertson contact the company and provide a contract for Grand Master's signature to move forward. The cost will be \$19,923.77 which is within the budget approved previously.
4. After further testing of the remaining rental apartments it was found that 2 of the apartments had similar conditions present as the original two that were remediated for mold. Under advisement we have contacted the insurance company and a claim has been set up for the ongoing issue. The insurance company has sent out an adjuster to review the reports of Servpro company that did the original testing and work associated with the issue. We await their final review and determination before proceeding further.
5. Director Robertson stated the gas company has completed the gas re-pipe work to replace a meter at the street and the leak underground has been repaired.
6. Mirabito Gas continues to send us reports showing our savings under their contract program.
7. Director Robertson is still working on securing companies to review the chillers/cooling towers project replacement and redesign for future discussion and planning to enhance our long term needs. This will be further discussed in our workshop as our budget has funds for emergency replacement at the present time.

Nothing further was discussed and brought up for review at this time and our discussions were concluded until next month. The report was approved in our Board Meeting on April 17, 2021.

OPERATIONS COMMITTEE REPORT – APRIL

- A. Community restrictions remain in place due to COVID-19.
- B. Marketing:
 - i. Total of 72 residents; of which 23 are Private Pay with 9 non-Masonic, with 38 SNF and 34 ALF from the census breakdown report.
 - ii. Limited tours for visitors and guests are allowed to visit.
 - iii. BrandMETTLE marketing is moving forward and a workshop is conducted weekly.
- C. Follow-up with Greystone continues during our workshop.
- D. Discussion on renovations and "Consulting Services" continues during the workshop.
- E. Other:
 - i. Job Positions – A task force has been formed for the position of Administrator and Assistant Administrator.
 - ii. Job Positions – The hiring of a Director of Development is placed on hold.
 - iii. Study of the MHF Separation – planning continues during our workshop.

R.: W.: Jeffrey S. Foster, Deputy Grand Master, moved for acceptance of the Administrator's Report, the Long Range Planning Committee Report, and the Operations Committee Report for April as printed and distributed. Second was made by R.: W.: Robert J. Lambert, Senior Grand Warden, and the motion carried.

ADMISSIONS COMMITTEE REPORT – APRIL

During the month of April, no applications were received for review by the Admissions Committee for admission to the Masonic Home. One application continues to be held over pending additional actions needed.

There were no applications received by the committee requesting Non-Resident Relief or Emergency Relief. No Non-Resident Relief Funds were distributed in March of 2021.

R.:W.: Robert J. Lambert, Senior Grand Warden, moved for acceptance of the Admissions Committee Report for the month of April as printed and distributed and the motion was seconded by R.:W.: Glen B. Bishop, Junior Grand Warden. Motion carried.

MASONIC HOME APPLICATIONS APPROVED BOARD OF TRUSTEES MEETING – MARCH

During the month of March, there were no Masonic Home Applications approved by the Board of Trustees for admission to the Masonic Home.

NON-RESIDENT RELIEF REPORT – MARCH

During the month of March, no Non-Resident Relief Funds were distributed.

R.:W.: Glen B. Bishop, Junior Grand Warden, moved for the adoption of the Masonic Home Applications Approved by the Board of Trustees Report for the month of March, and the Non-Resident Relief Report for the month of March. Second was made by R.:W.: Jackie D. Arrington, P.D.D.G.M., and the motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF MARCH

During the month of March, there were no new General Ledger Account Numbers created.

R.:W.: Jackie D. Arrington, P.D.D.G.M., moved for the adoption of the New Account Numbers Report for the month of March. Second was made by M.:W.: Steven P. Boring, P.G.M., and the motion carried.

CREDIT APPLICATIONS REPORT GRAND LODGE AND MASONIC HOME OF FLORIDA FOR MARCH

During the month of March, there were no credit applications received and processed for the Masonic Home or the Grand Lodge Office.

M.:W.: Steven P. Boring, P.G.M., made a motion for the adoption of the Credit Applications Report for the month of March which was seconded by R.:W.: Rudin J. Boatright, Grand Treasurer. Motion carried.

LIST OF ESTATE ACTIVITY FOR MARCH

The Board then reviewed the List of Estate Activity for March. R.:W.: Rudin J. Boatright, Grand Treasurer, moved for acceptance of the report for the month of March as printed and distributed. Second was made by R.:W.: Jeffrey S. Foster, Deputy Grand Master, and the motion carried.

FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC. FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND

The Board reviewed the funds received from estates and wills through the month of March for the Masonic Home Endowment Fund, Inc. (\$397,766.92). The Board then reviewed the funds available for the Masonic Home Building Fund (\$571,663.45).

R.: W.: Jeffrey S. Foster, Deputy Grand Master, made a motion for acceptance of the reports for the month of March which was seconded by R.: W.: Robert J. Lambert, Senior Grand Warden, and the motion carried.

MASONIC RELIEF FUND REPORT – MARCH

During the month of March, no funds were received and deposited into the Masonic Relief Fund. The year to date total is \$15,050.00.

R.: W.: Robert J. Lambert, Senior Grand Warden, made a motion for acceptance of the report for March as printed and distributed. Second was made by R.: W.: Glen B. Bishop, Junior Grand Warden, and the motion carried.

MASONIC HOME BUDGET REPORT – MARCH

We report that we are currently 9.9% favorable to the approved budget (\$901.9k) for the fiscal year before any contingency is used, after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance. This fiscal year-ending favorability is due to timing, as we have two open positions and the marketing contract and the low census. It was noted that BrandMETTLE has been paid \$153,764 out of the \$230,000 that was budgeted for the fiscal year.

R.: W.: Robert J. Lambert, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report for March as printed and distributed which was seconded by R.: W.: Glen B. Bishop, Junior Grand Warden, and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/GRAND LODGE:

General Counsel has not been required to review any Grand Lodge matters except as otherwise reflected below.

II. ESTATES:

General Counsel has received a large number of files for approval relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

III. LITIGATION:

Nothing pending.

IV. PROPERTIES:

Nothing pending.

V. MASONIC HOME:

General Counsel has worked with the Board of Trustees and the Administrator regarding matters relating to the Residences of Coffee Pot Bayou and has addressed an issue on behalf of the Masonic Home relating to vending machines. General Counsel continues to work with the Admissions Committee, including the undertaking of title and asset searches for incoming residents as well as the preparation of their Wills, Durable Power of Attorneys, and Spousal Waivers, if applicable.

R.: W.: Glen B. Bishop, Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: Jackie D. Arrington, P.D.D.G.M., and the motion carried.

LIST OF PROPERTY ACTIVITY BY COUNTY – MARCH

After a review of the List of Property Activity by County for the month of March, R.: W.: Jackie D. Arrington, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Steven P. Boring, P.G.M., and the motion carried.

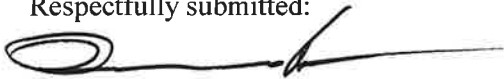
REPORT OF THE PROPERTIES COMMITTEE – APRIL

- 1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**
The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL
The property is vacant land located in a wetlands area at the south end of the county and is unusable and has no resale value.
- 2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**
The Crofton Property at Davis Street, Quincy, FL 32351
The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. Zone 3 Properties Committee Chairman Brother Nick D. Deonas**
Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.
The property is listed for \$699,900.
- 4. Zone 6 Properties Committee Chairman W.: Jeffrey A. Tumbarello**
The DeFrenn Property at 13 Pinewood Blvd., Lehigh Acres, FL 33936
There is a title problem and General Counsel is working on the issue.

M.: W.: Steven P. Boring, P.G.M., made a motion to accept the April Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

There being no further business to come before the Corporate Board the meeting was closed at 12:22 p.m. Benediction was then offered by R.: W.: Robert J. Lambert, Senior Grand Warden.

Respectfully submitted:



Richard W. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Thomas L. Turlington, Jr.
Grand Master