

**MEETING OF THE CORPORATE BOARD  
OF THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS OF FLORIDA**

December 17, 2022

No. 16

A Meeting of the Corporate Board of Directors was called to order at 10:08 a.m. at the Rosen Plaza Hotel in Orlando, Florida, and via video conference on Microsoft Teams by M.: W.: Robert J. Lambert, Grand Master, Chairman, with the following members present:

M.: W.: Robert J. Lambert, Grand Master, Chairman  
R.: W.: Glen B. Bishop, Deputy Grand Master  
R.: W.: Donald W. Cowart, Senior Grand Warden  
R.: W.: Taleb T. Atala, Junior Grand Warden  
R.: W.: Rudin J. Boatright, Grand Treasurer  
R.: W.: Anthony A. De Angelo, P.D.D.G.M.  
M.: W.: Jeffrey S. Foster, P.G.M.  
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.: W.: Stephen R. Gladstone, General Counsel	R.: W.: J. Paul Stellrecht, P.D.D.G.M.
R.: W.: Joseph M. Fleites, P.D.D.G.M.	R.: W.: Robert W. Estell, Jr., P.D.D.G.M.
R.: W.: Haskell R. Vest, Jr., P.D.D.G.M.	R.: W.: Gary J. Gamache, Sr., P.D.D.G.M.
R.: W.: Joshua W. Schutts, D.D.G.M. Dist. 2	R.: W.: Chester A. King, P.D.D.G.M.
R.: W.: Lawrence A. Williamson, W.: Senior Grand Deacon	
R.: W.: Julian M. Mackenzie, D.D.G.M. Dist. 19	

The Pledge of Allegiance to the American Flag was led by M.: W.: Robert J. Lambert, Grand Master, and prayer was offered by R.: W.: Glen B. Bishop, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.: W.: Glen B. Bishop, Deputy Grand Master, and seconded by R.: W.: Donald W. Cowart, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 12 of November 12, 2022; Poll No. 13 of November 17, 2022; Poll No. 14 of November 22, 2022; and Poll No. 15 of November 23, 2022. Motion carried.

**MASONIC HOME ADMINISTRATOR'S REPORT – DECEMBER**

- The Home currently has one resident that tested positive for COVID-19. He is in the Assisted Living Facility and was exposed when out with family over the weekend. Our county positivity continues to be low. The Home recently graduated from outbreak status on November 15<sup>th</sup>; however, if we have a second positive case we will return to outbreak status per the county Department of Health guidelines.
- The Home currently has two First Lady's Projects in progress. One being the Movie Room which is located in the former Program Room across from the Activities Department. The second is a refurbishment of the first floor Nursing Center resident rooms and day room area (7 rooms have been completed as of this meeting).
- A revised Assistant Administrator job description was submitted for review at the last meeting and is awaiting final approval. This position will include the development and oversight of the outreach program; external marketing of the Assisted Living and Nursing Center Facilities\*; act as a healthcare concierge between our ALF residents and their families, medical personnel, and community providers.
  - \*Our goal for external marketing will be to increase referrals to the Home through 1:1 relationship development within our community. Year-to-date for 2022: we have admitted 20 new residents and we are setting a goal to double this number at a minimum in 2023.
- On behalf of all our residents we want to thank everyone for the outpouring of love and support in response to recent requests for cool weather clothing and Corky's Cupboard items. We have organized all items and distributed to all residents in need of these items.

## **LONG RANGE PLANNING COMMITTEE REPORT – DECEMBER**

The meeting of the Long Range Planning Committee was held by various phone conversations with Director Robertson, committee members, and emails. Listed below is a summary of what was discussed:

1. Harper Mechanical has been released formally with a signed contract for the chiller/cooling tower project and equipment had been released previously. They are working on permits and the pre-construction process as we wait for equipment.
2. We are still waiting on a formal proposal from Adams Tank and Lift, Inc., on parts for the fuel pump system for the diesel generators which failed and was temporarily by-passed recently to fill the 100 gallon tanks in the generator rooms. This system is old and may need to be replaced.
3. Contractor repairs for the roof leaks in the apartments are complete and the tenants are back in their apartments.
4. The annual major service to our two 350KW generators is complete. There were no deficiencies.
5. Hollyn Foster's First Lady's Project is complete and we are dealing with some punch list items to be resolved. Work is being started on Sandy Turlington's First Lady's Project, as well as Carol Lambert's Project with painting started in several rooms in skilled nursing, with more to follow and completions by Pilgrimage Day in April of 2023.
6. Director Robertson has contacted several roofing companies for bids on roof areas that have experienced leaks; one contractor has responded and we are waiting on the others.
7. We are securing bids for AHU #13 that serves the dining room and three contractors have reviewed the site and we await their proposals.
8. Am-Jet Asphalt has reviewed the parking lot for repairs and will follow up with a proposal.
9. The five-year Long Range Planning Budget is in the process of being revised and we will follow up with R.:W.: Jim Rocha for figures before year end.
10. Failed Equipment Report is as follows for the month:
  - a) The cardboard baler, which is located behind the kitchen, started leaking from the main piston seal. The piston was removed and the unit was repaired by the contractor in his shop.
  - b) Replaced frozen zone valve on the hydronic piping in Room 267E R/C 2.

Nothing further was discussed and this report is submitted for approval for the month of December.

## **OPERATIONS COMMITTEE REPORT – DECEMBER**

- A. Effective November 15<sup>th</sup> the Home has adjusted the following COVID related precautions:
  - a. Mask use is currently not required for staff or visitors.
  - b. The screening process to enter the Home has stopped.
  - c. Testing for staff and residents is only symptom based (unless the county positivity changes).
- B. Marketing:
  - a. December: total of 69 residents; of which 30 are Private Pay with 14 non-masonic; with 36 SNF and 33 ALF from the census breakdown report.
  - b. Tours continue to take place weekly.
  - c. BrandMETTLE continues to maintain the website monthly.
  - d. The Home is continuing to interview for an Admissions Assistant (former Administrative Assistant position).
- C. Renovation of the ALF continues to be in the planning phase with PURE Project Management and Baker Barrios.

R.:W.: Glen B. Bishop, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator's Report, the Long Range Planning Committee Report, and the Operations Committee Report for December as presented at the Board of Trustees Meeting. Second was made by R.:W.: Donald W. Cowart, Senior Grand Warden, and the motion carried.

## **ADMISSIONS COMMITTEE REPORT – DECEMBER**

There were no funds distributed in December of 2022 for Non-Resident Relief.

Two Fraternal Care Applications were received during the month of December 2022:

1. Everett Hawkins – (ALF) Sponsored by John Darling Lodge No. 154. Application was approved.
2. Marie Whaley – (ALF) Sponsored by Lantana Lodge No. 372. Application was submitted incomplete and the application is on hold until the required documentation is received.

**Summary of Admissions:**

Current Census: 71

December Admissions:

1. Henry Barron – (ALF) Fraternal Care, Brandon Lodge No. 114, admitted 12/07/2022
2. Carol Barron – (ALF) Fraternal Care, Brandon Lodge No. 114, admitted 12/07/2022
3. Janie Howland – (ALF) Private Pay, Non-Masonic, admitted 12/19/22
4. Kathryn Barnes – (ALF) Fraternal Care, Orlando Lodge No. 69, tentative admission 12/20-21/22

**Potential Applicants in Pipedrive: 91**

Private Pay: 43

Fraternal Care: 23

Undecided: 25

R.: W.: Donald W. Cowart, Senior Grand Warden, moved for acceptance of the Admissions Committee Report for the month of December as presented at the Board of Trustees Meeting and the motion was seconded by R.: W.: Taleb T. Atala, Junior Grand Warden. Motion carried.

**MASONIC HOME APPLICATIONS APPROVED  
BOARD OF TRUSTEES MEETING – NOVEMBER**

During the month of November, the following applications were approved by the Board of Trustees for admission to the Masonic Home:

Henry and Carol Barron, sponsored by Brandon Lodge No. 114

Kathryn Barnes, sponsored by Orlando Lodge No. 69

**NON-RESIDENT RELIEF REPORT – NOVEMBER**

During the month of November, there were no Non-Resident Relief Funds distributed.

R.: W.: Taleb T. Atala, Junior Grand Warden, moved for the adoption of the Masonic Home Applications Approved by the Board of Trustees Report for the month of November and the Non-Resident Relief Report for the month of November. Second was made by R.: W.: Anthony A. De Angelo, P.D.D.G.M., and the motion carried.

**NEW ACCOUNT NUMBERS FOR THE MONTH OF NOVEMBER**

During the month of November, the following new General Ledger Account Numbers were created:

ACCOUNT NO.	NAME:	ACCOUNT TYPE:
060 00-00 26317.008	Goodman, William (Private Pay)	Liability
060 00-00 26318.008	Goodman, Janet (Private Pay)	Liability
060 00-00 26319.008	Gulberson, Genevieve (Private Pay)	Liability

R.: W.: Anthony A. De Angelo, P.D.D.G.M., moved for the adoption of the New Account Numbers Report for the month of November. Second was made by M.: W.: Jeffrey S. Foster, P.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT  
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR NOVEMBER**

During the month of November, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

M.: W.: Jeffrey S. Foster, P.G.M., made a motion for the adoption of the Credit Applications Report for the month of November which was seconded by R.: W.: Rudin J. Boatright, Grand Treasurer. Motion carried.

**LIST OF ESTATE ACTIVITY FOR NOVEMBER**

The Board then reviewed the List of Estate Activity for November. R.: W.: Rudin J. Boatright, Grand Treasurer, moved for acceptance of the report for the month of November as printed and distributed. Second was made by R.: W.: Glen B. Bishop, Deputy Grand Master, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.  
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received from estates and wills through the month of November for the Masonic Home Endowment Fund, Inc. (\$1,431,265.35). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,899.85). During the month of November there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Glen B. Bishop, Deputy Grand Master, made a motion for acceptance of the reports for the month of November which was seconded by R.: W.: Donald W. Cowart, Senior Grand Warden, and the motion carried.

**MASONIC RELIEF FUND REPORT – NOVEMBER**

As of November 20, 2022, the total amount of funds received for Masonic Relief in Florida is \$91,831.00. It shall be noted that these funds were deposited into a separate account in the Masonic Charities of Florida, Inc., Fund instead of the Masonic Relief Fund.

R.: W.: Donald W. Cowart, Senior Grand Warden, made a motion for acceptance of the report for November as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Junior Grand Warden, and the motion carried.

**MASONIC HOME BUDGET REPORT – NOVEMBER**

We report that we are currently 1.8% unfavorable to the draft budget (\$154.0k) after eight months of the fiscal year before any contingency is used, after amortizing for the insurance premiums already paid, and amortizing for timing of maintenance.

R.: W.: Donald W. Cowart, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report for November as printed and distributed which was seconded by R.: W.: Taleb T. Atala, Junior Grand Warden, and the motion carried.

**REPORT OF THE GENERAL COUNSEL**

**I. CONTRACT REVIEW/GRAND LODGE:**

General Counsel has not been requested to review any documentation from the Grand Lodge Office with the exception of estate work as further referenced.

**II. ESTATES:**

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

### III. PROPERTIES:

There is no additional report to be given at this time as all property matters are listed on the Properties Committee Report.

### IV. MASONIC HOME:

General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

In addition, General Counsel reported that on December 13, 2022, the judge signed an order on a Motion to Dismiss in the Walter Hammond lawsuit against Albert J. Russell Lodge No. 126 and The Grand Lodge of Florida as a result of a hearing held in July of 2022.

R.: W.: Taleb T. Atala, Junior Grand Warden, moved to accept the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone, General Counsel. Second was made by R.: W.: Anthony A. De Angelo, P.D.D.G.M., and the motion carried.

### LIST OF PROPERTY ACTIVITY BY COUNTY – NOVEMBER

After a review of the List of Property Activity by County for the month of November, R.: W.: Anthony A. De Angelo, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Jeffrey S. Foster, P.G.M., and the motion carried.

### REPORT OF THE PROPERTIES COMMITTEE

- 1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**  
**The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL**  
The property is vacant land located in a wetlands area at the south end of the county and is unusable and has no resale value.
- 2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**  
**The Crofton Property at Davis Street, Quincy, FL 32351**  
The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. Zone 3 Properties Committee Chairman Brother Nick D. Deonas**  
**Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.**  
A new listing agreement was executed as of December 1, 2022. The property is listed for \$599,900.

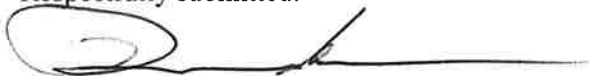
M.: W.: Jeffrey S. Foster, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

R.: W.: Glen B. Bishop, Deputy Grand Master, to accept the list of 2023 General Service Panel Members appointed by the Deputy Grand Master as printed and distributed. R.: W.: Donald W. Cowart, Senior Grand Warden, seconded the motion which carried.

The Grand Master made note of the passing of R.: W.: Russell B. Glendinning, Vice Chairman of the Jurisprudence Committee, who we were very close to. He will be missed dearly and was indeed a great asset to the Fraternity.

There being no further business to come before the Corporate Board the meeting was closed at 10:24 a.m. Benediction was then offered by R.: W.: Donald W. Cowart, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Robert J. Lambert  
Grand Master

**MEETING OF THE CORPORATE BOARD  
OF THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS OF FLORIDA**

December 23, 2022

No. 17

At the request of the Grand Secretary, a poll of the Corporate Board of Directors was taken for approval of accepting an offer of \$450,000 for the vacant property owned by the Masonic Charities of Florida, Inc., located in Starke, Florida, pending review and approval from General Counsel on the Sales Contract. The members voted as follows:

M.: W.:	Robert J. Lambert, Grand Master, Chairman	Yes
R.: W.:	Glen B. Bishop, Deputy Grand Master	Yes
R.: W.:	Donald W. Cowart, Senior Grand Warden	Yes
R.: W.:	Taleb T. Atala, Junior Grand Warden	Yes
R.: W.:	Rudin J. Boatright, Grand Treasurer	Yes
M.: W.:	Jeffrey S. Foster, P.G.M.	Yes
R.: W.:	Anthony A. De Angelo, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Robert J. Lambert  
Grand Master

**MEETING OF THE CORPORATE BOARD  
OF THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS OF FLORIDA**

January 12, 2023

No. 18

At the request of the Grand Secretary, a poll of the Corporate Board of Directors was taken for approval of the 2022 Perpetual Interest Distribution payout to the Lodges, which totals \$787,133.03 and calculates to 5.8433%. The members voted as follows:

M.: W.:	Robert J. Lambert, Grand Master, Chairman	Yes
R.: W.:	Glen B. Bishop, Deputy Grand Master	Yes
R.: W.:	Donald W. Cowart, Senior Grand Warden	Yes
R.: W.:	Taleb T. Atala, Junior Grand Warden	Yes
R.: W.:	Rudin J. Boatright, Grand Treasurer	Yes
M.: W.:	Jeffrey S. Foster, P.G.M.	Yes
R.: W.:	Anthony A. De Angelo, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Robert J. Lambert  
Grand Master

**MINUTES OF THE BOARD MEETING OF THE BOARD OF TRUSTEES  
THE MASONIC HOME OF FLORIDA  
December 17, 2022**

The Members of the Board of Trustees of the Masonic Home of Florida met in regular session on Saturday, December 17, 2022, at 9:05 a.m. at the Rosen Plaza Hotel, Orlando, Florida, and via video conference on Microsoft Teams with the following members present:

**PRESENT:**

R.: W.: Chester A. King, Chairman  
R.: W.: Michael S. Griffin, Vice Chairman and Secretary  
R.: W.: Glen L. Garner  
R.: W.: R. Patrick Jacob  
R.: W.: Julian M. Mackenzie  
Brother Michael R. Pender, Jr.  
R.: W.: R. James Rocha  
R.: W.: Kevin D. Smithwick  
R.: W.: Lawrence A. Williamson

**ABSENT:** R.: W.: Michael S. Binder

**ALSO PRESENT:** M.: W.: Robert J. Lambert, Grand Master; R.: W.: Glen B. Bishop, Deputy Grand Master; R.: W.: Donald W. Cowart, Senior Grand Warden; R.: W.: Taleb T. Atala, Junior Grand Warden; R.: W.: Rudin J. Boatright, Grand Treasurer; M.: W.: Richard E. Lynn, P.G.M., Grand Secretary; M.: W.: Jeffrey S. Foster, P.G.M.; R.: W.: Anthony A. De Angelo, W.: Grand Marshal; R.: W.: Joseph M. Fleites, P.D.D.G.M.; R.: W.: Haskell R. Vest, Jr., P.D.D.G.M.; R.: W.: J. Paul Stellrecht, P.D.D.G.M.; R.: W.: William B. Dishman, P.D.D.G.M.; and Ms. Renee Verrier, Administrator of the Masonic Home of Florida.

**CALL TO ORDER:** R.: W.: Chester A. King, Chairman, called the meeting to order at 9:05 a.m. The Chairman welcomed all assembled and asked them to join in reciting the Pledge of Allegiance to the Flag of the United States of America. R.: W.: Chester A. King, Chairman, then gave the Invocation.

**INTRODUCTION OF BOARD OF TRUSTEES:** R.: W.: Chester A. King, Chairman, introduced the members of the Board of Trustees and guests in attendance as listed above.

R.: W.: Michael S. Griffin made a motion that the Minutes from the last regular Board of Trustees Meeting held on Saturday, November 12, 2022, be approved as printed and distributed. Second was made by R.: W.: Julian M. Mackenzie and the motion carried.

**ADMINISTRATOR'S BOARD REPORT:** Renee Verrier reported that at our last regular Board Meeting we had 67 residents in the Home. During the month of November, we had three admissions, one death, and no discharges bringing the total to 69. Of those, 28 are men and 41 are women.

**ADMITTED:**

William Goodman, Private Pay, Cape Coral Lodge No. 367  
Janet Goodman, Private Pay (Non-Masonic)  
Genevieve Culberson, Private Pay (Non-Masonic)

**ADMIT DATE:**

11/14/2022  
11/14/2022  
11/23/2022

**DECEASED:**

Marie Wood, sponsored by Doric Lodge No. 140  
Admitted: June 30, 2014

**DECEASED DATE:**

11/04/2022



With three admissions, one loss by death, and no discharges the month of November ended with 33 Assisted Living and 36 Nursing Center for a total of 69 residents.

**MAINTENANCE DEPARTMENT FAILED EQUIPMENT REPORT:** See #10 in the Long Range Planning Committee Report.

**DIETARY DEPARTMENT REPORT:** The total number of resident meals served for the month of November was 8,000; 6,300 were served to residents and 1,700 meals were served to the employees. The Masonic Home collected \$0.00 toward meal cost. The raw food cost per meal was \$3.80.

**SECURITY DEPARTMENT REPORT:** There were no reportable incidents for the month of November. There were one resident ID badge and six new employee ID badges issued.

A motion was made by R.: W.: Lawrence A. Williamson and seconded by R.: W.: Julian M. Mackenzie that the Administrator's Report be accepted as written. Motion carried.

**LONG RANGE PLANNING COMMITTEE REPORT:** The meeting of the Long Range Planning Committee was held by various phone conversations with Director Robertson, committee members, and emails. Listed below is a summary of what was discussed:

1. Harper Mechanical has been released formally with a signed contract for the chiller/cooling tower project and equipment had been released previously. They are working on permits and the pre-construction process as we wait for equipment.
2. We are still waiting on a formal proposal from Adams Tank and Lift, Inc., on parts for the fuel pump system for the diesel generators which failed and was temporarily by-passed recently to fill the 100 gallon tanks in the generator rooms. This system is old and may need to be replaced.
3. Contractor repairs for the roof leaks in the apartments are complete and the tenants are back in their apartments.
4. The annual major service to our two 350KW generators is complete. There were no deficiencies.
5. Hollyn Foster's First Lady's Project is complete and we are dealing with some punch list items to be resolved. Work is being started on Sandy Turlington's First Lady's Project, as well as Carol Lambert's Project with painting started in several rooms in skilled nursing, with more to follow and completions by Pilgrimage Day in April of 2023.
6. Director Robertson has contacted several roofing companies for bids on roof areas that have experienced leaks; one contractor has responded and we are waiting on the others.
7. We are securing bids for AHU #13 that serves the dining room and three contractors have reviewed the site and we await their proposals.
8. Am-Jet Asphalt has reviewed the parking lot for repairs and will follow up with a proposal.
9. The five-year Long Range Planning Budget is in the process of being revised and we will follow up with R.: W.: Jim Rocha for figures before year end.
10. Failed Equipment Report is as follows for the month:
  - a. The cardboard baler, which is located behind the kitchen, started leaking from the main piston seal. The piston was removed and the unit was repaired by the contractor in his shop.
  - b. Replaced frozen zone valve on the hydronic piping in Room 267E R/C 2.

Nothing further was discussed and this report is submitted for approval for the month of December.

R.: W.: Lawrence A. Williamson made a motion to accept the report as written. R.: W.: Julian M. Mackenzie seconded the motion which carried.

**LEGAL ADVISOR'S REPORT:** The total funds received during the month of November from Estates and Wills was \$328,353.60, which brings the year to date total of funds received for the Masonic Home Endowment Fund, Inc., on behalf of Estates and Wills to \$1,431,265.35. During the month of November, there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Michael S. Griffin made a motion to accept the Legal Advisor's Report. R.: W.: Glen L. Garner seconded the motion which carried.

**ADMISSIONS COMMITTEE REPORT:**

There were no funds distributed in December of 2022 for Non-Resident Relief.

Two Fraternal Care Applications were received during the month of December 2022:

1. Everett Hawkins – (ALF) Sponsored by John Darling Lodge No. 154. Application was approved.
2. Marie Whaley – (ALF) Sponsored by Lantana Lodge No. 372. Application was submitted incomplete and the application is on hold until the required documentation is received.

**Summary of Admissions:**

Current Census: 71

December Admissions:

1. Henry Barron – (ALF) Fraternal Care, Brandon Lodge No. 114, admitted 12/07/2022
2. Carol Barron – (ALF) Fraternal Care, Brandon Lodge No. 114, admitted 12/07/2022
3. Janie Howland – (ALF) Private Pay, Non-Masonic, admitted 12/19/22
4. Kathryn Barnes – (ALF) Fraternal Care, Orlando Lodge No. 69, tentative admission 12/20-21/22

**Potential Applicants in Pipedrive: 91**

Private Pay: 43

Fraternal Care: 23

Undecided: 25

R.: W.: Glen L. Garner presented the Admissions Committee Report and moved for its adoption. R.: W.: R. James Rocha seconded the motion which carried.

**OPERATIONS COMMITTEE REPORT:**

- A. Effective November 15<sup>th</sup> the Home has adjusted the following COVID related precautions:
  - a. Mask use is currently not required for staff or visitors.
  - b. The screening process to enter the Home has stopped.
  - c. Testing for staff and residents is only symptom based (unless the county positivity changes).
- B. Marketing:
  - a. November: total of 69 residents; of which 30 are Private Pay with 14 non-masonic; with 36 SNF and 33 ALF from the census breakdown report.
  - b. Tours continue to take place weekly.
  - c. BrandMETTLE continues to maintain the website monthly.
  - d. The Home is continuing to interview for an Admissions Assistant (former Administrative Assistant position).
- C. Renovation of the ALF continues to be in the planning phase with PURE Project Management and Baker Barrios.

R.: W.: Julian M. Mackenzie presented the Operations Committee Report and moved for its adoption. R.: W.: Kevin D. Smithwick seconded the motion which carried.

**BUDGET COMMITTEE REPORT:** We report that we are currently 1.8% unfavorable to the draft budget (\$154.0k) after eight months of the fiscal year before any contingency is used, after amortizing for the insurance premiums already paid, and amortizing for timing of maintenance.

R.: W.: R. James Rocha presented the Budget Committee Report and moved for its adoption. Second was made by Brother Michael R. Pender, Jr., and the motion carried.

**OLD BUSINESS:** R.:W.: Michael S. Griffin provided an update on the “Options for the Future of the Home” initiative which included:

- Option to remodel: Baker Barrios has re-worked their conceptual drawings to match our directive (“Option 3” with a reduction in the number of proposed 2 bedroom suites) and had revised their projected total project cost to now include said changes as well as now including furniture, fixtures, and equipment (FF&E). The revised total is \$13,496,760. A written agreement from Baker Barrios as to the next phase of their involvement has been received and will be routed to R.:W.: Gladstone for legal review.
- Value of the Property: An Engagement Letter has been received from Cushman & Wakefield. The total proposed cost is \$6,500 for valuation of (A.) the property in its entirety; and (B.) the value of just the undeveloped portion of the property. Said amount is less than the previously approved cost not to exceed the amount of \$10,000. The Engagement Letter will be forwarded to R.:W.: Gladstone for legal review.
- Outreach: No updates at this time.
- Outsourcing: The general consensus is that outsourcing is not a viable/desired option at this time.

**NEW BUSINESS:** R.:W.: Julian M. Mackenzie informed the Board that due to the fact that Resident Fees have not been increased since 2008; due to recent inflationary pressures, and the need to increase competitiveness rates in the market place we need to increase our rates. R.:W.: Julian M. Mackenzie made a motion to increase the rates of Resident Fees effective March 1, 2023, as follows:

- Skilled Nursing: \$250 per day for semi-private rooms (an increase of \$50), \$300 per day for private rooms (an increase of \$40)
- Assisted Living: \$150 per day (an increase of \$30), 2 room suites \$225 per day (an increase of \$115)

R.:W.: Lawrence A. Williamson seconded the motion which carried.

**ANNOUNCEMENTS:** R.:W.: Chester A. King, Chairman, announced that a Board of Trustees Workshop will be scheduled in the near future with the location to be determined.

After returning from Executive Session, R.:W.: Lawrence A. Williamson gave the Benediction and the meeting was adjourned at 9:58 a.m.

Respectfully submitted,

R.:W.: Chester A. King  
Chairman

R.:W.: Michael S. Griffin  
Secretary to the Board of Trustees

# The Most Worshipful Grand Lodge of Free and Accepted Masons of Florida

ROBERT J. LAMBERT  
GRAND MASTER

12404 Danby Court  
Tampa, FL 33626-2444  
Mbl. (813) 966-3559  
Email: rob.lambert@grandlodgefl.com

## EXECUTIVE ORDER NO. 4

January 31, 2023

To: All Particular Lodges

I, M.: W.: Robert J. Lambert, as Grand Master of Free and Accepted Masons of Florida, do hereby issue the following Executive Order:

WHEREAS, unless current exemption has otherwise been granted, Chapter 206, Florida Statutes, 1988, requires every organization claiming exemptions from taxation for real and personal property owned by it to file an application for exemption with the County Property Appraiser prior to March 1<sup>st</sup> of each year, said applicant to list and describe the property for which exemption is claimed, certifying its ownership and use, and other information as required by law; and

WHEREAS, failure to make such application between January 1 and March 1 of any year shall constitute a waiver of the exemption privilege for that particular year; and

WHEREAS, applicants requesting exemption are required to supply such fiscal and other records showing in reasonable detail the financial condition, record of operation, and exempt and non-exempt uses of the property where appropriate, for the immediately preceding year as might be requested by the County Property Appraiser or the Board of Tax Adjustments; and

WHEREAS, the Property Appraiser of each county may, but is not required to, provide a previously exempt organization with a receipt for automatic renewal of exemption each year, in which event it is unnecessary to make application for such exemption if that receipt covers the full exemption which the organization claims; and

WHEREAS, the failure to apply for such exemption or to have received a receipt as aforesaid and the resultant loss of such exemption will create financial hardships on the Particular Lodges.

NOW THEREFORE, I, M.: W.: Robert J. Lambert, Grand Master, do hereby ORDER AND DIRECT that the Worshipful Master and Secretary of each of the Particular Lodges and the Memorial Lodges within this Grand Jurisdiction owning real or personal property who have not received such a receipt, to obtain the necessary application for the exemption from the County



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Executive Order No. 4

Property Appraiser of their particular County and make application for real and personal property tax exemption under the aforesaid Chapter 196, immediately, prior to the required date of the State of Florida, in accordance with Regulation 22.08, and failure of the Worshipful Master or Secretary to comply therewith shall subject them, and each of them, to Masonic discipline; and

FURTHER, I ORDER AND DIRECT that the District Deputy Grand Master and the Grand Secretary be notified of the date of filing such exemption as specified above, or the date on which such receipt was received, immediately, per Regulation 22.08.

DONE AND ORDERED at Jacksonville, Florida, this 31<sup>st</sup> day of January A.L. 6023, A.D. 2023.

  
Robert J. Lambert, Grand Master

Attest:   
Richard E. Lynn, P.G.M., Grand Secretary



# The Most Worshipful Grand Lodge of Free and Accepted Masons of Florida

ROBERT J. LAMBERT  
GRAND MASTER

12404 Danby Court  
Tampa, FL 33626-2444  
Mbl. (813) 966-3559  
Email: rob.lambert@grandlodgefl.com

## EXECUTIVE ORDER NO. 5

January 31, 2023

To: All Particular Lodges

I, M.: W.: Robert J. Lambert, as Grand Master of Free and Accepted Masons of Florida, do hereby issue the following Executive Order:

WHEREAS, the Constitution of the Grand Lodge provides for the Annual Communication of the Grand Lodge to be held within the State of Florida between the 1<sup>st</sup> of April and the 30<sup>th</sup> of June at the time and place to be appointed by the Grand Master by Executive Order; and

WHEREAS, it has been the custom in recent years to hold the Annual Communication in various geographical sections of the state where possible; and

WHEREAS, adequate facilities will be available in the City of Orlando, Florida, in the month of May.

THEREFORE, I, M.: W.: Robert J. Lambert, Grand Master, by virtue of the authority vested in me as Grand Master of Masons in Florida, do hereby ORDER AND DIRECT that the ONE HUNDRED AND NINETY-FOURTH ANNUAL COMMUNICATION OF THE MOST WORSHIPFUL GRAND LODGE F. & A.M. OF FLORIDA is to be held at the Rosen Plaza Hotel in the City of Orlando on the last Monday in May, 2023, (May 29, 2023) and continue until all necessary business and transactions are completed.

DONE AND ORDERED at Jacksonville, Florida, this 31<sup>st</sup> day of January A.L. 6023, A.D. 2023.

  
Robert J. Lambert, Grand Master



Attest: Richard E. Lynn, P.G.M., Grand Secretary



# The Most Worshipful Grand Lodge of Free and Accepted Masons of Florida

ROBERT J. LAMBERT  
GRAND MASTER

12404 Danby Court  
Tampa, FL 33626-2444  
Mbl. (813) 966-3559  
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## EXECUTIVE ORDER NO. 6

January 31, 2023

To: All Particular Lodges

Re: IRS – 990-N (Electronic Filing Requirement)

I, M.:W.: Robert J. Lambert, Grand Master of Free and Accepted Masons of the State of Florida, do hereby issue the following Executive Order:

WHEREAS, most of you have received the letter the IRS sent to each Particular Lodge notifying us of the Annual Electronic Filing Requirement for the 2021 Tax Year; and

WHEREAS, this filing requirement applies to **ALL LODGES** as follows:

**Form 990-N** – If an organization normally has gross receipts of \$50,000 or less, it **must submit** Form 990-N, Electronic Notice (e-Postcard). **The IRS WILL NOT accept a paper form for this filing.**

In order to file the **Form 990-N** you can log on to the IRS e-card website at <https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard> (*Scroll down to “Ready to file?” and then click the link “Form 990-N Electronic Filing System (e-Postcard)”*); and


**Form 990-EZ** – For tax years beginning in 2011, if an organization has **gross receipts** less than \$200,000 and **total assets** at the end of the tax year less than \$500,000, it can choose to file Form 990-EZ, Short Form Return of Organization Exempt Form Income Tax, instead of Form 990. (You would probably use the services of a CPA to file this form or the regular **Form 990**.) **For more information on instructions for filing the Form 990 log on to [www.irs.gov/instructions/i990/ch01.html](http://www.irs.gov/instructions/i990/ch01.html)**

WHEREAS, the **Grand Lodge Office must be notified of your filing** to ensure our Lodges maintain their 501(c)(10) status, you are **required** to send us a copy of the completed Form 990-N, Form 990-EZ, or Form 990, which your Lodge is required to file. Inasmuch as the Subordinate Lodges’ Federal Identification Numbers are listed under The Grand Lodge of Florida’s Tax Exemption we are responsible to assure that each Lodge files their form.

NOW THEREFORE, I, M.:W.: Robert J. Lambert, Grand Master, do hereby ORDER AND DIRECT the Worshipful Master and Secretary of each Particular Lodge, Memorial Lodge, and the Florida Lodge of Research to comply fully with the Internal Revenue Code of the United States and the Regulations of this Grand Lodge and file a United States Internal Revenue Service Form 990, Form 990-EZ, or 990-N (e-postcard) with the IRS on or before May 15, 2023, and to forward a copy thereof to the Grand Secretary at your earliest convenience.

DONE AND ORDERED at Jacksonville, Florida, this 31<sup>st</sup> day of January A.L. 6023, A.D. 2023.

  
Robert J. Lambert, Grand Master

  
Attest: Richard E. Lynn, P.G.M., Grand Secretary



# The Most Worshipful Grand Lodge of Free and Accepted Masons of Florida

ROBERT J. LAMBERT  
GRAND MASTER

12404 Danby Court  
Tampa, FL 33626-2444  
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## PROCLAMATION

TO: THE WORSHIPFUL MASTERS, OFFICERS, AND MEMBERS OF ALL THE  
PARTICULAR LODGES OF THE GRAND JURISDICTION OF FLORIDA

The greatest source of assurance for the future of our American Way of Life is our youth, the citizens and leaders of tomorrow; and

It is up to us, as Masons, to meet the challenge of helping prepare them for the years ahead by devoting some of our time and talents in conveying to them a knowledge of the high ideals and ideas which we cherish and hold so dear; and

If there was ever a time in the history of our Fraternity or of our Country when Masonry should be in close contact with the youth that time is TODAY, for the youth of today are going to accept and follow some type of leadership.

THEREFORE, I DO NOW PROCLAIM AND DIRECT:

That the month of March 2023 be designated as "MASONIC YOUTH MONTH" for all Masons in Florida, and do request that each Particular Lodge participate in a special project of supporting all of our youth organizations in every way possible, with special programs, visitation to their meetings and affairs, and timely assistance with expressions of encouragement; and

Such activity should include support to all the youth groups in our respective communities; and

Brethren, you hold the torch for the hope of our future, let us keep the flame burning brightly to guide our youth in the right direction.

This Proclamation to be read at each Meeting of your Lodge through March.

Dated at Jacksonville, Florida, this 31<sup>st</sup> day of January A.L. 6023, A.D. 2023.

  
Robert J. Lambert, Grand Master

Attest:   
Richard E. Lynn, P.G.M., Grand Secretary

