

**ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES
OF THE MASONIC HOME OF FLORIDA**

June 2, 2023

The Organizational Meeting of the Board of Trustees was called to order at 6:30 p.m. on June 2, 2023, via Microsoft Teams, by R.: W.: R. James Rocha, Chairman, with the following members present:

R.: W.: R. James Rocha, Chairman
R.: W.: Kevin D. Smithwick, Vice Chairman
R.: W.: Ira S. Alderman
R.: W.: Douglas L. Ankeny
R.: W.: Charles A. Dyer
R.: W.: Glen L. Garner
R.: W.: Michael S. Griffin, Secretary
M.: W.: Stanley L. Hudson, P.G.M.
R.: W.: R. Patrick Jacob
Brother Michael R. Pender, Jr.

ALSO PRESENT:

M.: W.: Glen B. Bishop, Grand Master
R.: W.: Donald W. Cowart, Deputy Grand Master
R.: W.: Taleb T. Atala, Senior Grand Warden
R.: W.: Rudin J. Boatright, Grand Treasurer
M.: W.: Richard G. Hoover, P.G.M.
R.: W.: J. Paul Stellrecht, P.D.D.G.M.
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary

R.: W.: R. James Rocha, Chairman, asked all assembled to join him in the Pledge of Allegiance to the Flag of the United States of America. The Invocation was given by R.: W.: R. James Rocha, Chairman.

A motion was made by R.: W.: Ira S. Alderman, seconded by R.: W.: Kevin D. Smithwick, that Ms. Renee Verrier be hired as the Administrator of the Masonic Home until the next regularly scheduled Board Meeting in June. Motion carried.

A motion was made by R.: W.: Kevin D. Smithwick, seconded by R.: W.: R. Patrick Jacob, that R.: W.: Michael S. Griffin be appointed Executive Secretary to the Board of Trustees. Motion carried.

A motion was made by R.: W.: R. Patrick Jacob, seconded by Brother Michael R. Pender, Jr., to set the daily residency fees as follows:

- Skilled Nursing: \$250 per day for semi-private rooms (an increase of \$50), \$300 per day for private rooms (an increase of \$40)
- Assisted Living: \$150 per day (an increase of \$30), 2 room suites \$225 per day (an increase of \$45)

A motion by R.: W.: Michael S. Griffin, seconded by Brother Michael R. Pender, Jr., was made to set the Petty Cash Fund at \$5,000.00. Motion carried.

The time of the Board Meetings will be 9:00 a.m. on the third Saturday of the month and workshops and Sub-Committee meetings will be held as needed; unless rescheduled by the Chairman of the Board of Trustees.

A motion was made by R.: W.: Ira S. Alderman, seconded by R.: W.: Kevin D. Smithwick, for the Grand Secretary or the Grand Treasurer to sign payroll checks in the absence of the Administrator. Motion carried.

A motion was made by R.:W.: Kevin D. Smithwick, seconded by R.:W.: R. Patrick Jacob, to have the Audit of the Masonic Home in accordance with the Digest of the Masonic Law of Florida. Motion carried.

A motion was made by R.:W.: R. Patrick Jacob, seconded by R.:W.: Charles A. Dyer, that all property be handled in accordance with the guidelines set forth by the Corporate Board. Motion carried.

A motion was made by R.:W.: Michael S. Griffin, seconded by Brother Michael R. Pender, Jr., to have contracts drawn for sale or disposal of property, approved by the Properties Committee, reviewed by a proper attorney, and signed by the Grand Master. Motion carried.

A motion was made by R.:W.: Ira S. Alderman, seconded by R.:W.: Kevin D. Smithwick, that the revision of printed documents submitted to the Board by the staff of the Masonic Home for the June meeting be considered for permanent acceptance at all future meetings. Motion carried.

A motion was made by R.:W.: Kevin D. Smithwick, seconded by R.:W.: Charles A. Dyer, to adjourn the meeting. Motion carried.

The next Board Meeting will be June 17, 2023, at the Masonic Home of Florida at 9:00 a.m. via video conference on Microsoft Teams and in person.

The Benediction was given by R.:W.: R. James Rocha, Chairman.

There being no further business, R.:W.: R. James Rocha, Chairman, closed the meeting at 6:48 p.m.

Respectfully submitted:

Approved:

R.:W.: Michael S. Griffin,
Secretary to the Board of Trustees

R.:W.: R. James Rocha, Chairman