

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

June 17, 2023

No. 3

A Meeting of the Corporate Board of Directors was called to order at 10:01 a.m. at the Masonic Home of Florida and via video conference on Microsoft Teams, by M.:W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.:W.: Glen B. Bishop, Grand Master, Chairman
R.:W.: Donald W. Cowart, Deputy Grand Master
R.:W.: Taleb T. Atala, Senior Grand Warden
R.:W.: Haskell R. Vest, Jr., Junior Grand Warden
R.:W.: Rudin J. Boatright, Grand Treasurer
R.:W.: J. Paul Stellrecht, P.D.D.G.M.
M.:W.: Richard G. Hoover, P.G.M.
M.:W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

| | |
|---|--|
| R.:W.: Stephen R. Gladstone, General Counsel | R.:W.: Joseph M. Fleites, P.D.D.G.M. |
| R.:W.: Rick Wendling, W.: Grand Sword Bearer | R.:W.: James F. Charrette, P.D.D.G.M. |
| R.:W.: Francisco Moc, W.: Grand Standard Bearer | R.:W.: Robert W. Estell, Jr., P.D.D.G.M. |
| R.:W.: John E. Drewett, W.: Junior Grand Steward | R.:W.: Gary J. Gamache, Sr., P.D.D.G.M. |
| R.:W.: Jack W. Hampton, Jr., W.: Grand Historian | Brother John H. Eaton |
| W.: Jason R. Miller, W.M. of Volusia Lodge No. 77 | |

The Pledge of Allegiance to the American Flag was led by M.:W.: Glen B. Bishop, Grand Master, and prayer was offered by R.:W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.:W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.:W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 29 of May 28, 2023; Organizational Meeting No. 1 of June 2, 2023; and Poll No. 2 of June 3, 2023. Motion carried.

MASONIC HOME ADMINISTRATOR'S REPORT – JUNE

- The Administrator completed the initial interview with the Office of Insurance Regulation. This moves the home into phase 3 of 7. This process is expected to take up to 6 months. As a reminder this is an 8 year lookback.
- Home has initiated the following system upgrades:
 - Salesforce – Initial intake call and discovery session took place the week of June 16th. This process is expected to take 4-5 weeks for development and training.
 - Point Click Care – Access to infection control reporting has been completed and Senior Nurse Managers have been trained on proper use. The initial call with the Project Manager is scheduled for the week of June 21st. Nursing assessment and quality improvement sections will be the next phase of upgrade and training followed by physician orders and medication administration (this will be the longest portion).
 - Payroll – Initial information has been submitted to Paycor and they are in the process of building our platform. Due to PBJ reporting/tax related issues and duplicate run of payroll needed, our go live date is October 1, 2023.
- Outreach Program Updates:
 - The Masonic Outreach Services Program had one call from May into June; assistance with placement in a community Assisted Living Facility was provided successfully placing a Brother in their new home last Friday. The Administrator is continuing to research two additional programs as part of the Outreach Services, these programs will center around partnering with Lodges to address the needs of widows and veterans.

- Marketing:
 - The Home is reaching out to community service providers for special activities with our residents. This month we have the Assistant Director of the Office of Veterans Success from the University of South Florida bringing cake and members to the Masonic Home to celebrate the US Army Birthday.
 - The center will be hosting the Pinellas County Chapter of the Florida Assisted Living Association in August of 2023.
- Overall Occupancy Data:
 - Current Total Census = 80 (35 Private Pay, 45 Fraternal Care)
 - ALF – 41 (14 Private Pay, 27 Fraternal Care)
 - Nursing Center – 39 (21 Private Pay, 18 Fraternal Care)
 - 27 Male Residents (2 Non-Masonic)
 - 53 Female Residents (19 Non-Masonic)

LONG RANGE PLANNING COMMITTEE REPORT – JUNE

M.:W.: Stanley L. Hudson, P.G.M., Chairman of the Long Range Planning Committee, met with Maintenance Director Bob Robertson and reviewed the status of the Chiller and Cooling Tower Project and other pending proposals for various projects. This committee has no recommendations to be approved by the Corporate Board at this time.

OPERATIONS COMMITTEE REPORT – JUNE

- A. COVID – No issues.
 - a. Testing for residents and staff is symptom based only or based on CDC recommendations.
- B. Marketing/Admissions:
 - a. As of May 31, 2023: total of 79 residents; of which 37 are Private Pay with 22 non-masonic; there are 38 residents in the SNF and 41 ALF from the census breakdown report.
 - i. Census as of the date of this report is 80 with 3 additional new residents expected in July. (ALF) all of which are Fraternal Care.
 - ii. Our first quarter goal is to reach a total census of 83 by June 30th. Due to a delay in admission and one death we will miss this mark; however, we should meet the goal in July.
 - b. Fiscal Year to Date:
 - i. Admissions = 8 (4 Fraternal, 4 Private Pay)
 - ii. Discharges/Deaths = 5 (1 Fraternal, 4 Private Pay)
 - c. Referral Summary:

| Total Number of Referrals in Pipedrive | Private | Private Masonic | Fraternal | Undecided | Totals |
|--|---------|-----------------|-----------|-----------|--------|
| Nursing | 2 | 0 | 2 | 1 | 5 |
| ALF | 5 | 0 | 13 | 4 | 22 |
| | | | | | 27 |

| Age Of Referral | | | | | |
|-----------------|---|---|---|---|----|
| 0- 6 months | 7 | 0 | 7 | 5 | 19 |
| 7-12 Months | 0 | 0 | 5 | 0 | 5 |
| 12+ Months | 0 | 0 | 3 | 0 | 3 |

| Referral Source | Website | Drive By | MD Referral | Other | Lodge/Mason | Magazine |
|-----------------|---------|----------|-------------|-------|-------------|----------|
| | 9 | 0 | 0 | 0 | 18 | 0 |

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for June as presented at the Board of Trustees Meeting. Second was made by R.:W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

ADMISSIONS COMMITTEE REPORT – JUNE

There were no funds distributed in May of 2023 for Non-Resident Relief.

Five Fraternal Care Applications (4 ALF/1 SNF) were reviewed in May:

1. David Lund, sponsored by Bykota Lodge No. 333, District 25 – approved
2. Cindy Lund, sponsored by Bykota Lodge No. 333, District 25 – approved
3. David Dodson, sponsored by Hyde Park Lodge No. 370, District 8 – approved
4. Verona Minthorn, sponsored by Harbor City Lodge No. 318, District 17 – approved
5. Michael Tague, sponsored by Belleview Lodge No. 95, District 12 - denied

One Fraternal Care Application (ALF) was reviewed during the month of June:

1. Bobby Shonyo, sponsored by Orange Blossom Lodge No. 80, District 16 - approved

R.: W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions Committee Report for the month of June as presented at the Board of Trustees Meeting and the motion was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

NON-RESIDENT RELIEF REPORT – MAY

During the month of May, there were no Non-Resident Relief Funds distributed.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the Masonic Home Applications Approved by the Board of Trustees Report for the month of May and the Non-Resident Relief Report for the month of May. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF MAY

During the month of May, the following new General Ledger Account Numbers were created:

| ACCOUNT NO. | NAME: | ACCOUNT TYPE: |
|---------------------|------------------------------|---------------|
| 060 00-00 24803.001 | Watson, John (Cash) | Liability |
| 060 00-00 24804.001 | Watson, Madeline (Cash) | Liability |
| 060 00-00 26331.008 | Pinter, Louise (Private Pay) | Liability |

R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the New Account Numbers Report for the month of May. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

CREDIT APPLICATIONS REPORT GRAND LODGE AND MASONIC HOME OF FLORIDA FOR MAY

During the month of May, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

M.: W.: Richard G. Hoover, P.G.M., made a motion for the adoption of the Credit Applications Report for the month of May which was seconded by R.: W.: Rudin J. Boatright, Grand Treasurer. Motion carried.

LIST OF ESTATE ACTIVITY FOR MAY

The Board then reviewed the List of Estate Activity for May. R.: W.: Rudin J. Boatright, Grand Treasurer, moved for acceptance of the report for the month of May as printed and distributed. Second was made by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC. FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND

The Board reviewed the funds received from estates and wills through the month of May for the Masonic Home Endowment Fund, Inc. (\$2,629.13). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,919.85). During the month of May there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the reports for the month of May which was seconded by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

MASONIC RELIEF FUND REPORT – MAY

During the month of May, no funds were received and deposited into the Masonic Relief Fund.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the report for May as printed and distributed. Second was made by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

MASONIC HOME BUDGET REPORT – MAY

We report that we are currently 2.04% favorable to the final budget (\$177,660) after two months of the fiscal year before any contingency is used; after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report for May as printed and distributed which was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/GRAND LODGE:

General Counsel has been requested to review the 2027 Rosen Plaza Hotel contract by the Grand Lodge Office.

II. ESTATES:

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

III. PROPERTIES:

All property matters are listed on the Properties Committee Report.

IV. MASONIC HOME:

General Counsel has reviewed the Salesforce, Paycor, and InfoServ contracts tendered by the Administrator. General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, moved to accept the Report of the General Counsel as presented by R.: W.: Stephen R. Gladston. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

LIST OF PROPERTY ACTIVITY BY COUNTY – MAY

After a review of the List of Property Activity by County for the month of May, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

REPORT OF THE PROPERTIES COMMITTEE

1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL

The property is vacant land located in a wetlands area at the south end of the county and is unusable and has no resale value.

2. **Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**
The Crofton Property at Davis Street, Quincy, FL 32351
 The property is vacant land and we have posted a FOR SALE BY OWNER sign.
3. **Zone 3 Properties Committee Chairman Brother Nick D. Deonas**
Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.
 We have a contract for \$450,000.
4. **Zone 6 Properties Committee Chairman R.: W.: Jeffrey A. Tumbarello, Sr.**
The Watson Property at 4139 Targee Avenue, North Port, FL 34287
 The Board voted to list the property for \$319,900.
5. **Zone 7 Properties Committee Chairman R.: W.: Wallace T. Fine**
The Whaley Property at 6321 Nowata Circle, Lake Worth, FL 33462
 The Corporate Board voted to accept an offer of \$365,000 and then approved a \$10,000 discount due to necessary repairs; therefore, we have a contract for \$355,000.

M.: W.: Richard G. Hoover, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion to set the cost of the Grand Master's Bronze Coins at \$15.00 each. Note this is a change in the cost that was set at the Corporate Board Meeting held on May 29, 2023. R.: W.: Donald W. Cowart, Deputy Grand Master, seconded the motion which carried.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the 2027 Rosen Plaza Hotel Contract for the 198th Annual Grand Communication pending approval of General Counsel. R.: W.: J. Paul Stellrecht, P.D.D.G.M., seconded the motion which carried.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion to approve the Occupancy Agreement between The Grand Lodge of Florida and the buyers of the Grand Lodge Property in Jacksonville pending approval of General Counsel. It was noted that the Occupancy Agreement will be for three years post the closing date and no rent for those three years. R.: W.: Taleb T. Atala, Senior Grand Warden, seconded the motion which carried.

There being no further business to come before the Corporate Board the meeting was closed at 10:24 a.m. Benediction was then offered by R.: W.: Taleb T. Atala, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
 Secretary to the Board

Approved:



Glen B. Bishop
 Grand Master

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July 6, 2023

No. 4

At the request of the State Chairman of the Properties Committee, a poll of the Corporate Board of Directors was taken for approval of countering an offer received of \$300,000 and an inspection period of 15 days with a \$315,000 purchase price and a 10 day inspection period for the Watson Property (Masonic Home Residents) located at 4139 Targee Avenue, North Port, Florida, 34287. The members voted as follows:

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|---|-----|
| M.: W.: Glen B. Bishop, Grand Master, Chairman | Yes |
| R.: W.: Donald W. Cowart, Deputy Grand Master | Yes |
| R.: W.: Taleb T. Atala, Senior Grand Warden | Yes |
| R.: W.: Haskell R. Vest, Jr., Junior Grand Warden | Yes |
| R.: W.: Rudin J. Boatright, Grand Treasurer | Yes |
| M.: W.: Richard G. Hoover, P.G.M. | Yes |
| R.: W.: J. Paul Stellrecht, P.D.D.G.M. | Yes |

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master

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July 17, 2023

No. 5

At the request of the State Chairman of the Properties Committee, a poll of the Corporate Board of Directors was taken for approval of a counter offer from the buyer for the Watson Property (Masonic Home Residents) located at 4139 Targee Avenue, North Port, Florida, 34287. The offer is for \$320,000 and for The Grand Lodge of Florida to pay \$9,450 toward closing cost for a net offer of \$310,550. The members voted as follows:

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|---|-----|
| M.: W.: Glen B. Bishop, Grand Master, Chairman | Yes |
| R.: W.: Donald W. Cowart, Deputy Grand Master | Yes |
| R.: W.: Taleb T. Atala, Senior Grand Warden | Yes |
| R.: W.: Haskell R. Vest, Jr., Junior Grand Warden | Yes |
| R.: W.: Rudin J. Boatright, Grand Treasurer | Yes |
| M.: W.: Richard G. Hoover, P.G.M. | Yes |
| R.: W.: J. Paul Stellrecht, P.D.D.G.M. | Yes |

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master