

# Order form for the 2024 Dues Notices and Dues Cards

Lodge Name: \_\_\_\_\_ Number: \_\_\_\_\_

Check your desired shipping date:

August 31  September 14  September 28  October 12   
October 26  November 2  November 16  November 23

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Do you wish to order dues cards?

Yes Cards  No Cards

Do you want them numbered consecutively? Yes  No

Do you want mailing labels for your dues cards? **If so, how many sets?** \_\_\_\_\_

Yes - Alphabetical order  Yes - Zip code order  No Labels

Do you wish to order dues notices?

Yes - Alphabetical order  Yes - Zip code order  No Notices

Do you need Voluntary Gold Seals? Yes  No

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Do you want the Summary Sheet printed or sent by email instead?

Printed  Email  Email Address: \_\_\_\_\_

What address do you wish to have members' dues payments sent to? (For example, if you are currently receiving mail at your house and wish the payments to go to a Lodge P.O. Box)

\_\_\_\_\_  
\_\_\_\_\_

Amount of Dues According to Lodge By-Laws:  
\_\_\_\_\_ + \$45.00 Per Capita = \_\_\_\_\_

Special Lodge Assessments:

\_\_\_\_\_ LYPMGC \_\_\_\_\_ \$7.30  
\_\_\_\_\_  
\_\_\_\_\_

If you wish to have the  
"Address Service Requested"  
printed on your notices, check  
the box below, otherwise it  
will not be printed.

Print below any message you want to appear on the Dues Notices.  
There is a limit of 45 characters per line, 2 lines maximum.

\_\_\_\_\_

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(Please turn to other side of page)

Please indicate the street address you want your order shipped to when it is ready.

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If there are any new members of your Lodge who do not pay full dues that are **NOT** Emeritus, Fifty-Year Exempt, or Perpetual Members (i.e., Past Masters that only pay partial dues according to your By-Laws) please indicate them below. **If you have already sent this information in previous years, please do NOT send it again. This list is only for member(s), who have not previously been recorded.**

<u>Member</u> <u>Number:</u>	<u>Name:</u>	<u>Amount Due:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**\*\* NOTE:** Dues Notices and Dues Cards are going to be issued via the membership data in the Portal. If you find that you are missing Dues Notices for any of your members or if you receive a notice for anyone that should not get one please notify our office. If you find any addresses that need to be updated or get returned without a forwarding address please notify our office.