

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

August 12, 2023

No. 7

A Meeting of the Corporate Board of Directors was called to order at 10:00 a.m. at Tropical Lodge No. 56, Fort Myers, Florida and via video conference on Microsoft Teams, by M.: W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.: W.: Glen B. Bishop, Grand Master, Chairman
R.: W.: Donald W. Cowart, Deputy Grand Master
R.: W.: Taleb T. Atala, Senior Grand Warden
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden
R.: W.: Rudin J. Boatright, Grand Treasurer
R.: W.: J. Paul Stellrecht, P.D.D.G.M.
M.: W.: Richard G. Hoover, P.G.M.
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.: W.: Stephen R. Gladstone, General Counsel	R.: W.: Joseph M. Fleites, P.D.D.G.M.
R.: W.: Jack W. Hampton, Jr., W.: Grand Historian	R.: W.: John A. Miles, D.D.G.M. Dist. 16
R.: W.: Gary J. Gamache, Sr., P.D.D.G.M.	W.: Michael J. St. Laurent, P.M.
R.: W.: Rick Wendling, W.: Grand Sword Bearer	R.: W.: Michael O. Gardner, D.D.G.M. Dist. 24
R.: W.: Robert J. Lippek, W.: Senior Grand Deacon	R.: W.: Robert W. Estell, Jr., P.D.D.G.M.
R.: W.: Julian M. Mackenzie, P.D.D.G.M.	

The Pledge of Allegiance to the American Flag was led by R.: W.: Michael O. Gardner, D.D.G.M., 24th Masonic District, and prayer was offered by R.: W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.: W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.: W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 6 of July 22, 2023. Motion carried.

MASONIC HOME ADMINISTRATOR'S REPORT – AUGUST

- The Administrator completed a preliminary findings call with the Office of Insurance Regulation which yielded several deficient areas needing further explanation/documentation. The Home has until August 15th to provide the requested information and all are being reviewed and prepared for response.
- Effective July 31st CMS has adjusted reporting requirements relating to vaccination status for health care personnel and residents. Although vaccinations are no longer required, they remain a part of the quality measure system. Also, part of the July 31st changes CMS has adopted additional reporting of the transfer of health information to providers and the patient upon discharge. This transfer of health information segment becomes effective October 1, 2023. Note that these are only a requirement once the Home becomes certified.
- Home continues to have the following system upgrades in process:
 - **Salesforce** – All discovery sessions have been completed; final changes are being completed and the system will be live at the end of August.
 - **Point Click Care** – Clinical data collection and formatting has begun; particularly as it relates to pharmacy integration. Project Management for the business office component was initiated and the discovery session has taken place on August 4, 2023. Staff training on system upgrades will begin at the end of August with a go live time set for mid-September for the Nursing Advantage Software and October 3rd for pharmacy integration.
 - **Payroll** – Initial information has been submitted to Paycor and they are in the process of building our platform. Training sessions for payroll personnel has been initiated in an online portal.

- Outreach Program Updates:
 - The Masonic Outreach Services Program has had two calls since our last meeting. One was a new request for home care services connection in the Orlando area and is still an active case; the second is a re-visit of Non-Resident Relief and the Home is awaiting a return application.
- Marketing/Events:
 - The center will be hosting the Pinellas County Chapter of the Florida Assisted Living Association on August 28, 2023.
 - The Pinellas Park Scottish Rite Club meeting will be on August 16th. These meetings will continue on the third Wednesday of each month moving forward.
 - On Sunday, August 13, 2023, the Home will host the first High Twelve Club No. 702 meeting.
 - The Home will be hosting a Harvest Moon Ball on Friday, September 29, 2023. This will be a social event with hors d'oeuvres, music, and friendship. Community Service providers will be invited to this event (Hospice, MD's, and other providers).
- Certification Process Update:
 - The Administrator presented a status review for Medicare/Medicaid application.
 - CMS identity access system requirements were validated using the Administrator's prior credentials.
 - The application for the national provider identification number was completed and received. This number was communicated to Grand Lodge for future use.
 - Insurance provider contracts are being initiated with several Medicare HMO's; unfortunately many of these require the certification survey to take place in order to be fully approved and activated. The Administrator is working with Grand Lodge on all applications.
 - The Medicaid provider contract cannot be initiated until after the certification survey takes place.
 - Education continues with the Home's staff. I have consolidated the training on Federal Regulations to the top 30 cited areas. As a reminder, there are 223 Federal Tags, some of which we already satisfy with Florida State requirements.
 - Policies/procedures are being re-written or in some cases created to meet the Federal guidelines and will be completed in September.
 - The Home's emergency preparedness plan has been completed with the exception of a water management plan (Legionella) as this remains in progress. This plan is in addition to the CEMP required by the State of Florida and has 25 potential areas for citation.
 - At this time our goal is to submit the Medicare provider application in early October (document is in process) and await approval by a third party Medicare provider enrollment organization. Following this approval, our application/request is sent to the AHCA regional office to complete the certification survey. This process can take 60 days or more.

LONG RANGE PLANNING COMMITTEE REPORT – AUGUST

- The committee discussed the status of the new chiller/cooling tower project. The contractors are about 95% complete and expect to finish up sometime in September. A future date is to be set for M.: W.: Stan Hudson, R.: W.: Larry Williamson, and W.: Bob Robertson to walk the site and create a punch list (if necessary) for the contractor before the final billing. So far the chiller is running well and maintaining the facility at an acceptable temperature.
- The committee discussed the roof over the Grand Master's Office and the Board Room. Several proposals were presented and the Long Range Planning Committee recommends ACR-1 Roofing to replace the roof for a total cost of \$52,677.

OPERATIONS COMMITTEE REPORT – AUGUST

- A. COVID – The Home went into a COVID outbreak status on July 25th due to a positive nurse and speech therapist. All testing has been completed per Department of Health Guidelines with no additional positive employees and no positive residents. Employees are required to wear KN95 masks while on duty and all visitors are being screened before entry until the end of the outbreak.
- B. Marketing/Admissions:
 - a. As of July 31, 2023: total of 77 residents; of which 32 are Private Pay with 19 of those being non-masonic; there are 36 residents in the SNF and 41 ALF from the census breakdown report.

- i. Census as of the date of this report is 79 with 1 additional new Private Pay resident expected in August.
- ii. Our second quarter goal is to reach a total census of 82 by September 30th.
- b. Fiscal Year to Date:
 - i. Admissions = 17 (8 Fraternal, 9 Private Pay)
 - ii. Discharges/Deaths = 15 (4 Fraternal, 11 Private Pay)
- c. Referral Summary:

Total Number of Referrals In Pipedrive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	4	3	3		10
ALF	6	5	8	2	21
	10	8	11	2	31

Age Of Referral					
0-6 months	9	7	5		21
7-12 Months	1	1	5	2	9
12+ Months	0	0	1	0	1

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	8	2	1	2	18	0

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for August as presented at the Board of Trustees Meeting. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

ADMISSIONS AND NON-RESIDENT RELIEF COMMITTEE REPORT – AUGUST

There were no funds distributed in July or August of 2023 for Non-Resident Relief.

One Fraternal Care Application (SNF) was reviewed during the month of August:

- 1. Marilyn Kaye Gaither, sponsored by William T. Carlton Lodge No. 46, District 10; the application review is on hold pending documentation and a response from the family

R.: W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions Committee Report for the month of August as presented at the Board of Trustees Meeting and the motion was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF JULY

During the month of July, the following new General Ledger Account Numbers were created:

ACCOUNT NO.	NAME:	ACCOUNT TYPE:
060 00-00 24807.001	Minthorn, Verona (Cash)	Liability
060 00-00 24808.001	Dodson, David (Cash)	Liability
060 00-00 24809.001	Shonyo, Bobby	Liability
060 00-00 26332.008	Jones, Kenneth (Private Pay)	Liability
060 00-00 26333.008	Talbot, Edna (Private Pay)	Liability

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the New Account Numbers Report for the month of July. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR JULY**

During the month of July, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

R.: W.: J. Paul Stellrecht, P.D.D.G.M., made a motion for the adoption of the Credit Applications Report for the month of July which was seconded by M.: W.: Richard G. Hoover, P.G.M. Motion carried.

LIST OF ESTATE ACTIVITY FOR JULY

The Board then reviewed the List of Estate Activity for July. M.: W.: Richard G. Hoover, P.G.M., moved for acceptance of the report for the month of July as printed and distributed. Second was made by R.: W.: Rudin J. Boatright, Grand Treasurer, and the motion carried.

FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC. FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND

The Board reviewed the funds received from estates and wills through the month of July for the Masonic Home Endowment Fund, Inc. (\$160,362.84). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,919.85). During the month of July there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion for acceptance of the reports for the month of July which was seconded by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

MASONIC RELIEF FUND REPORT – JULY

During the month of July, no funds were received and deposited into the Masonic Relief Fund.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the report for July as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

MASONIC HOME BUDGET REPORT – JULY

We report that we are currently 0.7% favorable to the final budget (\$59k) after four months of the fiscal year before any contingency is used; after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report for July as printed and distributed which was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/GRAND LODGE:

Nothing pending.

II. ESTATES:

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

III. PROPERTIES:

All property matters are listed on the Properties Committee Report.

IV. MASONIC HOME:

General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission. General Counsel has reviewed and approved the roofing contract for the Masonic Home.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

The Grand Master expressed his sincere gratitude to R.: W.: Gladstone for his many years of service and dedication to the Grand Lodge, the Masonic Home, and the Lodges. The Grand Master then expressed his appreciation of all the time R.: W.: Gladstone spends on the Fraternity as well as other organizations.

LIST OF PROPERTY ACTIVITY BY COUNTY – JULY

After a review of the List of Property Activity by County for the month of July, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

REPORT OF THE PROPERTIES COMMITTEE

- 1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**
The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL
The property is vacant land located in a wetlands area at the south end of the county and is unusable and has no resale value.
- 2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**
The Crofton Property at Davis Street, Quincy, FL 32351
The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. Zone 3 Properties Committee Chairman Brother Nick D. Deonas**
Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.
We have a contract for \$450,000 and should be closing soon.
- 4. Zone 6 Properties Committee Chairman R.: W.: Jeffrey A. Tumbarello, Sr.**
The Watson Property at 4139 Targee Avenue, North Port, FL 34287
The Board voted to accept a net offer of \$310,550 and the closing fell through; therefore, the property is listed on the market for \$319,900.

M.: W.: Richard G. Hoover, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion to set the cost of the 2023 Amity Acacia Books at \$20.00 each due to the increase in the cost of the books. R.: W.: Donald W. Cowart, Deputy Grand Master, seconded the motion which carried.

There being no further business to come before the Corporate Board the meeting was closed at 10:19 a.m. Benediction was then offered by R.: W.: Taleb T. Atala, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

September 1, 2023

No. 8

At the request of the State Chairman of the Properties Committee, a poll of the Corporate Board of Directors was taken for approval to reduce the listing price of the Watson Property (Masonic Home Residents) located at 4139 Targee Avenue, North Port, Florida, 34287, by \$5,000. The current listing price is \$319,900; therefore, the new listing price will be \$314,900. The members voted as follows:

M.: W.: Glen B. Bishop, Grand Master, Chairman	Yes
R.: W.: Donald W. Cowart, Deputy Grand Master	Yes
R.: W.: Taleb T. Atala, Senior Grand Warden	Yes
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden	Yes
R.: W.: Rudin J. Boatright, Grand Treasurer	Yes
M.: W.: Richard G. Hoover, P.G.M.	Yes
R.: W.: J. Paul Stellrecht, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master