

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

September 16, 2023

No. 9

A Meeting of the Corporate Board of Directors was called to order at 10:00 a.m. at The DoubleTree by Hilton Hotel, Miami, Florida and via video conference on Microsoft Teams, by M.: W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.: W.: Glen B. Bishop, Grand Master, Chairman
R.: W.: Donald W. Cowart, Deputy Grand Master
R.: W.: Taleb T. Atala, Senior Grand Warden
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden
R.: W.: Rudin J. Boatright, Grand Treasurer
R.: W.: J. Paul Stellrecht, P.D.D.G.M.
M.: W.: Richard G. Hoover, P.G.M.
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.: W.: Stephen R. Gladstone, General Counsel
R.: W.: Jack W. Hampton, Jr., W.: Grand Historian
R.: W.: Gary J. Gamache, Sr., P.D.D.G.M.
W.: Jason R. Miller, W.M. Volusia Lodge No. 77
R.: W.: Joseph M. Fleites, P.D.D.G.M.
R.: W.: Rodney M. Gray, D.D.G.M. Dist. 13
R.: W.: Julian M. Mackenzie, P.D.D.G.M.

The Pledge of Allegiance to the American Flag was led by M.: W.: Glen B. Bishop, Grand Master, and prayer was offered by R.: W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.: W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.: W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 7 of August 12, 2023, and Poll No. 8 of September 1, 2023. Motion carried.

MASONIC HOME ADMINISTRATOR'S REPORT – SEPTEMBER

- As many are aware, we have hired an Assistant Administrator. Cristal Baer has joined our team as the Outreach and Business Development Coordinator. Cristal and I are working closely on many facets of the Outreach Program including the following:
 - Trifold Brochure
 - Widows Program
 - Continuation of Preferred Provider Network throughout the State
 - District specific network of Masons available to assist with household needsThese are just a few as our list of outreach planning/ideas is extensive and will take time to develop as the program grows.
- The Home continues to have the following system upgrades in process:
 - **Salesforce** – The system build is complete and active for use.
 - **Point Click Care** – Staff training on system upgrades has begun. The first round of training is for the clinical managers with the second round bringing in the front line nursing staff. We are on track for a September start with our new nursing advantage/assessment software and October 3rd for pharmacy integration.
 - Billing systems and training will be the last component and will not occur until November.
 - **Payroll** – Training Sessions for payroll personnel has been initiated (online portal) with multiple live sessions completed. The Home has received the new employee badges and the time clock is on the way for installation.
- Current Census Date as of 9/13/2023:

- Residential/ALF: 22 Fraternal Care in Single Rooms; 4 Fraternal Care in Suites with spouses; 8 Private Pay in Single Rooms; 2 Private Pay in Semi-Private Rooms; 3 Private Pay in Private Rooms; Total of 40 Residents
- Nursing Center: 18 Fraternal Care in Semi-Private Rooms; 15 Private Pay in Semi-Private Rooms; 3 Private Pay in Private Rooms; Total of 36 Residents
- Outreach Program Updates:
 - The Masonic Outreach Services Program had five (5) calls since our last meeting
 - A referral was needed for specialist service and home health which was provided with no further request.
 - Two calls related to possible Non-Resident Relief for which applications have been sent with no return at this time.
 - One call was regarding a Brother who lost his home to a fire. Cristal was able to coordinate with his Home Lodge and the York Rite to find new housing.
 - One call was received inquiring about aid and attendance application assistance for a spouse currently residing in a memory care facility in Jacksonville.
- Marketing/Events:
 - The Home hosted the Pinellas County Chapter of the Florida Assisted Living Association on August 28, 2023.
 - The Pinellas Park Scottish Rite Club meeting was held on August 16th. These meetings will continue on the 3rd Wednesday of each month.
 - On Sunday, August 13, 2023, the Home hosted the first High Twelve Club No. 702 meeting.
 - The Home will be hosting a Harvest Moon Ball on Friday, September 29, 2023. This will be a social event with hors d'oeuvres, music, and friendship. Community Service providers will be invited to this event (Hospice, MD's, and other providers).
- Certification Process Update:
 - The Administrator presented a status review for Medicare/Medicaid application.
 - Insurance Provider Contracts continue to be reviewed with several Medicare HMO's. Again, many of these require the certification survey to take place in order to be fully approved and activated. The Administrator continues to work with Grand Lodge on all applications.
 - Education for the center staff has been directed to very specific topics based on policy changes and a full review of the Federal Guidelines (21 Components).
 - Policies/Procedures needing adjustment/replacement have been identified and are being revised to meet the Federal Guidelines. This will be completed by September 30, 2023.
 - At this time our goal is to submit the Medicare Provider Application the week of September 22nd (document is in process) and await approval by the third party Medicare provider enrollment organization.

LONG RANGE PLANNING COMMITTEE REPORT – SEPTEMBER

1. The chiller/cooling tower project is 100% complete with the exception of a walk through inspection by us. If we find punch list items they will need to be addressed by Harper Mechanical before releasing the final payment.
2. The proposal from Airstron Mechanical for the replacement of AHU-13 needs clarification and will not be ready for review until after Board Weekend.
3. The replacement of the roof over the Grand Master's Office and the Board Room by ACR-1 Roofing has been approved and is about 4-5 weeks out.
4. Received bids for door lock monitoring for our three elevators from Otis Elevator Company, Thyssenkrupp Elevator, and Rightway Elevator. We have three elevators that need this required upgrade.
5. We are looking at adding several new cameras to our surveillance system for better coverage in critical areas of the facility.

OPERATIONS COMMITTEE REPORT – SEPTEMBER

- A. COVID – The Home went into a COVID outbreak status on September 9th due to a resident on NC2. All testing has been completed per Department of Health Guidelines with no additional positive employees or residents. Employees are required to wear KN95 masks while on duty and all visitors are being screened before entry until the end of the outbreak.

B. Marketing/Admissions:

- a. The Home is participating as a sponsor for the St. Petersburg Classic Regatta in October. This event is held annually at the Yacht Club and is well attended by community members.
- b. The Home will also be a sponsor for the local Turkey Trot taking place right here on 4th Street this November. Our team will be handing out water and snacks to all the participants.
- c. As of August 31st: Total of 76 residents; of which 32 are Private Pay with 19 of those being non-masonic. There are 35 residents in the SNF and 41 in the ALF from the census breakdown report.
- d. Fiscal Year to Date:
 - i. Admissions = 18 (8 Fraternal, 10 Private Pay)
 - ii. Discharges/Deaths = 20 (5 Fraternal, 15 Private Pay)
- e. Referral Summary:

Total Number of Referrals in Pipedrive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	5	2	3		10
ALF	4	2	7	1	14
					24

Age Of Referral					
0- 6 months	7	3	4		14
7-12 Months	2	1	6	1	10
12+ Months					0

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	6	2	1		15	

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for September as presented at the Board of Trustees Meeting. Second was made by R.:W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

ADMISSIONS AND NON-RESIDENT RELIEF COMMITTEE REPORT – SEPTEMBER

There were no funds distributed in September of 2023 for Non-Resident Relief.

Two Fraternal Care Applications were received during the month of September:

- 1. Douglas Witchey, sponsored by Winter Park Lodge No. 239, District 16; the applicant was referred to the Masonic Outreach Program.
- 2. Jerold Horwitz, sponsored by Oleeta-West Dade Lodge No. 145, District 27; the application is on hold for further investigation.

R.:W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions Committee Report for the month of September as presented at the Board of Trustees Meeting and the motion was seconded by R.:W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF AUGUST

During the month of August, the following new General Ledger Account Numbers were created:

ACCOUNT NO.	NAME:	ACCOUNT TYPE:
060 00-00 24810.001	Woodbury, Ted (Cash)	Liability
060 00-00 26334.008	Scott, Judith (Private Pay)	Liability
060 00-00 26335.008	Miller, Letha (Private Pay)	Liability
060 00-00 26336.008	Mang, Michael (Private Pay)	Liability
060 00-00 26337.008	Urb, Ruth (Private Pay)	Liability

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the New Account Numbers Report for the month of August. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR AUGUST**

During the month of August, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

R.: W.: J. Paul Stellrecht, P.D.D.G.M., made a motion for the adoption of the Credit Applications Report for the month of August which was seconded by M.: W.: Richard G. Hoover, P.G.M. Motion carried.

LIST OF ESTATE ACTIVITY FOR AUGUST

The Board then reviewed the List of Estate Activity for August. M.: W.: Richard G. Hoover, P.G.M., moved for acceptance of the report for the month of August as printed and distributed. Second was made by R.: W.: Rudin J. Boatright, Grand Treasurer, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received from estates and wills through the month of August for the Masonic Home Endowment Fund, Inc. (\$162,431.34). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,919.85). During the month of August there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion for acceptance of the reports for the month of August which was seconded by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

MASONIC RELIEF FUND REPORT – AUGUST

During the month of August, funds totaling \$7,825.00 were received and deposited into the Masonic Relief Fund.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the report for August as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

MASONIC HOME BUDGET REPORT – AUGUST

We report that we are currently 1.62% favorable to the final budget (\$141,314) after five months of the fiscal year before any contingency is used; after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report for August as printed and distributed which was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/GRAND LODGE:

Nothing pending.

II. ESTATES:

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

III. PROPERTIES:

All property matters are listed on the Properties Committee Report.

IV. MASONIC HOME:

General Counsel has reviewed a roofing contract for Bob Robertson and the Medicare Application for our Administrator. General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

V. MISCELLANEOUS MATTERS:

General Counsel has assisted in several Lodges' mergers/consolidations as well as the purchase and/or sale of real property.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

LIST OF PROPERTY ACTIVITY BY COUNTY – AUGUST

After a review of the List of Property Activity by County for the month of August, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

REPORT OF THE PROPERTIES COMMITTEE

- 1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**
The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, requested a review of the property valuation as substantial development has occurred surrounding the property. An updated report will be made in October.
- 2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**
The Crofton Property at Davis Street, Quincy, FL 32351
The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. Zone 3 Properties Committee Chairman Brother Nick D. Deonas**
Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.
We have a contract for \$450,000 and should be closing soon.
- 4. Zone 6 Properties Committee Chairman R.: W.: Jeffrey A. Tumbarello, Sr.**
The Watson Property at 4139 Targee Avenue, North Port, FL 34287
The Board voted to accept a net offer of \$310,550 and the closing fell through; therefore, the property is listed on the market for \$319,900.

M.: W.: Richard G. Hoover, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

There being no further business to come before the Corporate Board the meeting was closed at 10:21 a.m. Benediction was then offered by R.: W.: Taleb T. Atala, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

October 2, 2023

No. 10

At the request of the State Chairman of the Properties Committee, a poll of the Corporate Board of Directors was taken for approval to reduce the listing price of the Watson Property (Masonic Home Residents) located at 4139 Targee Avenue, North Port, Florida, 34287, to \$299,900. The listing price was \$314,900. The members voted as follows:

M.: W.:	Glen B. Bishop, Grand Master, Chairman	Yes
R.: W.:	Donald W. Cowart, Deputy Grand Master	Yes
R.: W.:	Taleb T. Atala, Senior Grand Warden	Yes
R.: W.:	Haskell R. Vest, Jr., Junior Grand Warden	Yes
R.: W.:	Rudin J. Boatright, Grand Treasurer	Yes
M.: W.:	Richard G. Hoover, P.G.M.	Yes
R.: W.:	J. Paul Stellrecht, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master