

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

November 18, 2023

No. 14

A Meeting of the Corporate Board of Directors was called to order at 10:00 a.m. at Egypt Shriners, Tampa, Florida, and via video conference on Microsoft Teams, by M.:W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.:W.: Glen B. Bishop, Grand Master, Chairman
R.:W.: Donald W. Cowart, Deputy Grand Master
R.:W.: Taleb T. Atala, Senior Grand Warden
R.:W.: Haskell R. Vest, Jr., Junior Grand Warden
R.:W.: Rudin J. Boatright, Grand Treasurer
R.:W.: J. Paul Stellrecht, P.D.D.G.M.
M.:W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Absent:

M.:W.: Richard G. Hoover, P.G.M. (Excused)

Also Present:

R.:W.: Stephen R. Gladstone, General Counsel	M.:W.: Stanley L. Hudson, P.G.M.
M.:W.: Robert J. Lambert, P.G.M.	R.:W.: R. James Rocha, P.D.D.G.M.
R.:W.: Michael S. Griffin, P.D.D.G.M.	R.:W.: Charles A. Dyer, P.D.D.G.M. (OH)
R.:W.: Glen L. Garner, P.D.D.G.M.	R.:W.: R. Patrick Jacob, P.D.D.G.M.
R.:W.: Anthony A. De Angelo, P.D.D.G.M.	R.:W.: Robert W. Estell, Jr., P.D.D.G.M.
R.:W.: Jack W. Hampton, Jr., W.: Grand Historian	W.: Rusty B. Valle, P.M.
R.:W.: Rick Wendling, W.: Grand Sword Bearer	

The Pledge of Allegiance to the American Flag was led by M.:W.: Glen B. Bishop, Grand Master, and prayer was offered by R.:W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.:W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.:W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 11 of October 14, 2023; Poll No. 12 of October 26, 2023; and Poll No. 13 of November 9, 2023. Motion carried.

MASONIC HOME ADMINISTRATOR'S REPORT – NOVEMBER

- The following system upgrades are in process:
 - **Point Click Care** – Clinical modules are live and in use. Integration with radiology and lab are pending change in provider.
 - Billing system discover sessions are complete. All payers and ancillary charge codes have been scheduled. Once the final system changes are made training on use of the billing system will be initiated.
 - The Administrator has submitted a listing of proposed revenue codes to be added to the GL System. These will be needed for proper coding of revenue from both Federal and Managed Care Insurance Providers.
 - The Administrator is working on new ancillary revenue and expense coding which will be submitted to the Grand Lodge Office for review in early December.
- Current Census Data as of 11/17/2023 – Total of 76 Residents:
 - Residential/ALF: 20 Fraternal Care in Single Rooms; 4 Fraternal Care in Suites with spouses; 7 Private Pay in Single Rooms; 2 Private Pay in Suites alone; 4 Private Pay in Suites with spouses; Total of 37 Residents
 - Nursing Center: 20 Fraternal Care in Semi-Private Rooms; 16 Private Pay in Semi-Private Rooms; 3 Private Pay in Private Rooms; Total of 39 Residents

- Outreach Program Updates:
 - Cristal continues to work with two challenging cases for appropriate placement. Multiple calls have been received with basic questions regarding the program.
 - Renee Verrier attended the Tampa Master Mason Association in October to discuss the program and review the process for admission to the Home.
 - Cristal finalized the survey which was sent out to all Lodges requesting information on the use of our website, educational opportunities regarding the Home and outreach at the Blue Lodge level, member needs, and other information. From this survey our goal is to create a successful Lodge Outreach Program.
- Marketing/Events:
 - The Home hosted the local Elementary School for a Halloween event with our residents on October 31st.
 - Maryanne Mello attended the Octoberfest Event at Venetian Isles (a local residential community here in St. Petersburg) with 2 residents assisting.
 - Cristal is working on a media campaign to include Google, Instagram, and Facebook to reach a larger audience.
- Certification Process Update:
 - The Administrator presented a status review for Medicare/Medicaid application.
 - Education for the center staff continues weekly based on policy changes. We also added medication observation reviews by the pharmacy which is scheduled for the end of October.
 - The Masonic Home submitted our Medicare Provider Application on November 1, 2023. CMS third party intermediary has expanded its review timeline to state up to 90 days. This brings the timeline for possible approval to the State of Florida through February 1, 2024.
- Regulatory Updates:
 - AHCA has revised legislation relating to the minimum emergency management planning criteria for Assisted Living Facilities. Additions to the CEMP planning criteria include a new section requiring a detailed emergency environmental control plan. This new section relates to maintaining proper temperatures during an emergency (below 81 degrees). This new legislation is effective on November 23, 2023. The required document is in development here at the Home and will be completed by the required effective date.
 - CMS has issued a proposed rule seeking to establish a more comprehensive nurse staffing requirement for nursing homes. The rule consists of three components:
 - Minimum nurse (RN/LPN) staff of .55 hours PPD and CAN hours PPD of 2.45.
 - Requirement to have an RN on site 24 hours per day.
 - Enhanced facility assessment requirements.
- Proposals:
 - The Administrator submitted a new contract for Consultant Dietician Services. The new contract reduces the monthly expense by \$910 or \$10,920 per year.
 - The Administrator presented a new Radiology/Diagnostic Contract for signature. The change in provider is necessary as current service can no longer provide EKG or Doppler studies which are needed for continuity of care.

LONG RANGE PLANNING COMMITTEE REPORT – NOVEMBER

1. Harper Mechanical states that the VFD is repaired and they are waiting on terminal blocks and fuses, which are on order. They will install the VFD first and return with the ordered parts then perform the restart on the chiller. No date is set for start-up yet.
2. The Airstron Mechanical and Trane had a site visit on December 8th prior to ordering a new AIU to replace AHU #13.
3. Next month we anticipate an entire facility shut down of all domestic water to repair a 3” copper fitting that has started leaking in the main mechanical room. This repair most likely will take place in the early morning (4-5:00 a.m.). During this time there are minimal staff and most residents are sleeping. Also, it will allow us to make any necessary repairs when the water service is restored.
4. We will be receiving additional bids for the roof over the dining area.

OPERATIONS COMMITTEE REPORT – NOVEMBER

- A. COVID – There are no current outbreaks or restrictions.

B. Marketing/Admissions:

- a. The Home participated in the Venetian Isles Octoberfest Event as a sponsor.
- b. The Home will also be a sponsor for the local Turkey Trot taking place right here on 4th Street this November.

C. Census:

- a. As of October 31st: Total of 74 residents; of which 32 are Private Pay with 19 of those being non-masonic. There are 37 residents in the SNF and 37 in the ALF from the census breakdown report.
- b. Fiscal Year to Date:
 - i. Admissions = 22 (8 Fraternal, 14 Private Pay)
 - ii. Discharges/Deaths = 24 (7 Fraternal, 17 Private Pay)
- c. Referral Summary:

Total Number of Referrals in Pipedrive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	8		2		10
ALF	10		11	2	23
					33

Age Of Referral					
0- 6 months	16		9	2	27
7-12 Months	2		4		6
12+ Months					0

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	9	3		2	19	

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for November as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

ADMISSIONS AND NON-RESIDENT RELIEF COMMITTEE REPORT – NOVEMBER

There were no funds distributed in November of 2023 for Non-Resident Relief.

There were no Fraternal Care Applications submitted during the month of November for review.

R.:W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions and Relief Committee Report for the month of November as presented at the Board of Trustees Meeting and the motion was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF OCTOBER

During the month of October, there were no new General Ledger Account Numbers created.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the New Account Numbers Report for the month of October. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR OCTOBER**

During the month of October, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

R.: W.: J. Paul Stellrecht, P.D.D.G.M., made a motion for the adoption of the Credit Applications Report for the month of October which was seconded by R.: W.: Rudin J. Boatright, Grand Treasurer. Motion carried.

LIST OF ESTATE ACTIVITY FOR OCTOBER

The Board then reviewed the List of Estate Activity for October. R.:W.: Rudin J. Boatright, Grand Treasurer, moved for acceptance of the report for the month of October as printed and distributed. Second was made by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC. FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND

The Board reviewed the funds received from estates and wills through the month of October for the Masonic Home Endowment Fund, Inc. (\$517,984.00). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,919.85). During the month of October there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.:W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the reports for the month of October which was seconded by R.:W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

MASONIC RELIEF FUND REPORT – OCTOBER

During the month of October, funds totaling \$850.00 were received and deposited into the Masonic Relief Fund bringing the year to date total to \$11,000.00.

R.:W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the report for October as printed and distributed. Second was made by R.:W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

MASONIC HOME BUDGET REPORT – OCTOBER

We report that we are currently 2.94% favorable to the final budget (\$256,087) after seven months of the fiscal year before any contingency is used; after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

R.:W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report for October as printed and distributed which was seconded by R.:W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/GRAND LODGE:

Nothing pending.

II. ESTATES:

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

III. PROPERTIES:

All property matters are listed on the Properties Committee Report.

IV. MASONIC HOME:

General Counsel has reviewed the Airstron Mechanical Contract, a new Radiology Contract, and a new Dietitian Contract. General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

V. MISCELLANEOUS MATTERS:

General Counsel has assisted in several Lodges' mergers/consolidations as well as the purchase and/or sale of real property.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

LIST OF PROPERTY ACTIVITY BY COUNTY – OCTOBER

After a review of the List of Property Activity by County for the month of October, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by R.: W.: Rudin J. Boatright, Grand Treasurer, and the motion carried.

REPORT OF THE PROPERTIES COMMITTEE

- 1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**
The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL
The Zone Chairman has been requested to review the property valuation as substantial development has occurred surrounding the property.
- 2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**
The Crofton Property at Davis Street, Quincy, FL 32351
The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. Zone 3 Properties Committee Chairman Brother Nick D. Deonas**
Vacant Land, Starke, FL, owned by Masonic Charities of Florida, Inc.
The property SOLD for \$450,000 and closed on October 31, 2023.
- 4. Zone 6 Properties Committee Chairman R.: W.: Jeffrey A. Tumbarello, Sr.**
The Watson Property at 4139 Targee Avenue, North Port, FL 34287
The property is listed for \$299,900. We received a cash offer of \$280,000 and the Board voted to counter the offer at \$289,950.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Donald W. Cowart, Deputy Grand Master, seconded the motion which carried.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion to increase The Grand Lodge of Florida's contribution for each employee for health insurance to \$680.00. R.: W.: Taleb T. Atala, Senior Grand Warden, seconded the motion which carried.

There being no further business to come before the Corporate Board the meeting was closed at 10:19 a.m. Benediction was then offered by R.: W.: Taleb T. Atala, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:



Glen B. Bishop
Grand Master