

**MEETING OF THE CORPORATE BOARD  
OF THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS OF FLORIDA**

December 9, 2023

No. 15

A Meeting of the Corporate Board of Directors was called to order at 10:00 a.m. at the Masonic Home of Florida, St. Petersburg, Florida, and via video conference on Microsoft Teams, by M.: W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.: W.: Glen B. Bishop, Grand Master, Chairman  
R.: W.: Donald W. Cowart, Deputy Grand Master  
R.: W.: Taleb T. Atala, Senior Grand Warden  
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden  
R.: W.: Rudin J. Boatright, Grand Treasurer  
M.: W.: Richard G. Hoover, P.G.M.  
R.: W.: J. Paul Stellrecht, P.D.D.G.M.  
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.: W.: Stephen R. Gladstone, General Counsel	M.: W.: Stanley L. Hudson, P.G.M.
M.: W.: Robert J. Lambert, P.G.M.	R.: W.: Joseph M. Fleites, P.D.D.G.M.
R.: W.: Michael S. Griffin, P.D.D.G.M.	R.: W.: Charles A. Dyer, P.D.D.G.M. (OH)
R.: W.: Jack W. Hampton, Jr., W.: Grand Historian	R.: W.: Gary J. Gamache, Sr., P.D.D.G.M.
R.: W.: Douglas L. Ankeny, P.D.D.G.M.	R.: W.: Kevin D. Smithwick, P.D.D.G.M.
R.: W.: Rick Wendling, W.: Grand Sword Bearer	

The Pledge of Allegiance to the American Flag was led by M.: W.: Glen B. Bishop, Grand Master, and prayer was offered by R.: W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.: W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.: W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 14 of November 18, 2023. Motion carried.

**MASONIC HOME ADMINISTRATOR'S REPORT – DECEMBER**

- The following system upgrades are in process:
  - **Point Click Care**
    - The Administrator has submitted a revised listing of proposed revenue codes to be added to the GL System. These will be needed for proper coding of revenue from both Federal and Managed Care Insurance Providers.
    - The Administrator is working on new ancillary revenue and expense coding which will be submitted to the Grand Lodge Office for review in early December.
- The Masonic Home would like to thank the Suncoast Master Mason Association for their continued support through the Resident of the Month Program. The November recipient was Ida Mae Hughey. The Home hosted a thank you dinner on November 15<sup>th</sup> which was enjoyed by all who attended.
- Administration held a meeting with representatives of the Order of the Amaranth, including the Grand Royal Matron, to plan the coming year's events. Our annual Masonic Home Day for the Order of the Amaranth is scheduled for January 14, 2024.
- Current Census Data as of 12/09/2023 – Total of 74 Residents (43 Fraternal/31 Private Pay):
  - Residential/ALF: 20 Fraternal Care in Single Rooms; 4 Fraternal Care in Suites with spouses; 7 Private Pay in Single Rooms; 2 Private Pay in Suites alone; 4 Private Pay in Suites with spouses; Total of 37 Residents
  - Nursing Center: 19 Fraternal Care in Semi-Private Rooms; 15 Private Pay in Semi-Private Rooms; 3 Private Pay in Private Rooms; Total of 37 Residents

- Outreach Program Updates:
  - Cristal is actively working with three outreach placement cases. Multiple calls have been received with basic questions regarding the program.
  - Cristal sent out a survey to all Lodges requesting information relating to the Masonic Home website use and a Lodge outreach program. We have had 55 surveys returned with the following data being collected:
    - 48% of responses stated they have used the Masonic Home website for information and to connect with the Home.
    - Comments related to our website included:
      - Very basic and unattractive
      - Information is hard to find
      - Need a direct link to the Facebook page
      - Behind the times
    - Resources they would like the page to include:
      - A section featuring “At Home Services”
      - A direct link for outreach service contact
      - A link with resources to help plan for retirement
      - A way to search and connect with Brothers in the Home
- Certification Process Update:
  - The Administrator presented a status review for Medicare/Medicaid application.
    - The Masonic Home submitted our Medicare Provider Application on November 1, 2023. CMS third party intermediary completed an initial review with corrections needed by December 15<sup>th</sup>.
    - At this time we are on hold due to a conflict with the EIN # used and until resolved our application can go no further.
- Proposals:
  - The Administrator submitted a proposal for the outsourcing of the Dietary Department. Placing the department under a contracted vendor is projected to reduce overall cost of operations for the department by \$60k.

### **LONG RANGE PLANNING COMMITTEE REPORT – DECEMBER**

1. Harper Mechanical states that the VFD is repaired and they are waiting on terminal blocks and fuses, which are on order. They will install the VFD first and return with the ordered parts then perform the restart on the chiller. No date is set for start-up yet.
2. The Airstron Mechanical and Trane had a site visit on December 8, 2023, prior to ordering a new AHU to replace AHU #13.
3. Next month we anticipate an entire facility shut down of all domestic water to repair a 3” copper fitting that has started leaking in the main mechanical room. This repair most likely will take place in the early morning (4-5:00 a.m.). During this time there are minimal staff and most residents are sleeping. Also, it will allow us to make any necessary repairs when the water service is restored.
4. We are receiving additional bids for the roof over the dining area.
5. The Long Range Planning Committee recommends the bid for DLM Overlay on three elevators in the facility for the price of \$12,150 per elevator.

### **OPERATIONS COMMITTEE REPORT – DECEMBER**

- A. COVID – There are no current outbreaks or restrictions.
- B. Marketing/Admissions:
  - a. The Home sponsored the local Turkey Trot taking place right here on 4<sup>th</sup> Street this November.
  - b. The Home celebrated Thanksgiving with over 50 family/friends of residents in attendance. This was an amazing turnout in support of the residents. Family members were given thank you cards for attending with requests to enter a google review which is part of a new marketing campaign.
  - c. We are researching new printing companies for our marketing materials. We are at the point of needing replacements and will be changing to updated materials.

C. Census:

- a. As of November 30<sup>th</sup>: Total of 75 residents; of which 33 are Private Pay with 20 of those being non-masonic. There are 38 residents in the SNF and 37 in the ALF from the census breakdown report.
- b. Fiscal Year to Date:
  - i. Admissions = 22 (8 Fraternal, 14 Private Pay)
  - ii. Discharges/Deaths = 26 (8 Fraternal, 18 Private Pay)
- c. Referral Summary:

Total Number of Referrals In Pipe Drive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	8		2		10
ALF	10		11	2	23
					33

Age Of Referral				
0- 6 months	16		9	2
7-12 Months	2		4	
12+ Months				

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	9	3		2	19	

- D. Workers Compensation Insurance Renewal – We are pleased to report that our Workers Compensation Insurance renewed and with an approximate \$4,000 reduction in premium. This is an especially good result in light of the fact that the market, in general, is up 5-8%. A special thanks to the management team here at the Masonic Home for operating a safe workplace and keeping losses to a minimum.
- E. Insurance claim for the damage to chillers – The committee has confirmed that a Boiler & Machinery/Mechanical Breakdown insurance policy is in place. As such, a claim has been filed for the damage to the chillers. The policy has a \$1,000 deductible. Based on the prior positive relationship with the adjuster on the hurricane claim, we are optimistic for a positive outcome on this new claim.

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for December as presented at the Board of Trustees Meeting. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

**ADMISSIONS AND NON-RESIDENT RELIEF COMMITTEE REPORT – DECEMBER**

There were no funds distributed in December of 2023 for Non-Resident Relief.

There were no Fraternal Care Applications submitted during the month of December for review.

R.:W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions and Relief Committee Report for the month of December as presented at the Board of Trustees Meeting and the motion was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

**NEW ACCOUNT NUMBERS FOR THE MONTH OF NOVEMBER**

During the month of November, the following new General Ledger Account Numbers were created:

ACCOUNT NO.	NAME:	ACCOUNT TYPE:
060 00-00 26340.008	Dinsmore, Gilda (Private Pay)	Liability
060 00-00 26341.008	Hall, David (Private Pay)	Liability

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the New Account Numbers Report for the month of November. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT  
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR NOVEMBER**

During the month of November, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

R.: W.: J. Paul Stellrecht, P.D.D.G.M., made a motion for the adoption of the Credit Applications Report for the month of November which was seconded by M.: W.: Richard G. Hoover, P.G.M. Motion carried.

**LIST OF ESTATE ACTIVITY FOR NOVEMBER**

The Board then reviewed the List of Estate Activity for November. M.: W.: Richard G. Hoover, P.G.M., moved for acceptance of the report for the month of November as printed and distributed. Second was made by R.: W.: Rudin J. Boatright, Grand Treasurer, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.  
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received from estates and wills through the month of November for the Masonic Home Endowment Fund, Inc. (\$520,624.25). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,919.85). During the month of November there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion for acceptance of the reports for the month of November which was seconded by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

**MASONIC RELIEF FUND REPORT – NOVEMBER**

The total of Masonic Relief Funds deposited during the month of November were not available due to the timing of the meeting and bank reconciliations were not complete.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the report for November as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

**MASONIC HOME BUDGET REPORT – NOVEMBER**

We were unable to make a report due to the timing of the Corporate Board Meeting and month end financials were not available. A report for November and December will be reported in January.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report which was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

**REPORT OF THE GENERAL COUNSEL**

**I. CONTRACT REVIEW/GRAND LODGE:**

Nothing pending.

**II. ESTATES:**

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries. A recent estate's closure resulted in the receipt of a \$595,000 bequest to the Masonic Home Endowment Fund, Inc., from a deceased member of Roe Fulkerson Lodge No. 299 this week.

**III. PROPERTIES:**

All property matters are listed on the Properties Committee Report.

**IV. MASONIC HOME:**

General Counsel is working with our Administrator in the Medicare application and related matters and has reviewed a Dining Services Agreement for the Masonic Home. General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

**V. MISCELLANEOUS MATTERS:**

General Counsel has assisted in several Lodges' mergers/consolidations as well as the purchase and/or sale of real property.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**LIST OF PROPERTY ACTIVITY BY COUNTY – NOVEMBER**

After a review of the List of Property Activity by County for the month of November, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

**REPORT OF THE PROPERTIES COMMITTEE**

- 1. **Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**  
**The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL**  
 The Zone Chairman has visited the property and does not believe the area around and across from the property will ever be developed. A road would need to be built and massive amounts of fill would be required for both the road and the lot. The property is in a flood zone and the aerial photos previously provided were quite dated. There is no construction going on in the subdivision.
- 2. **Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**  
**The Crofton Property at Davis Street, Quincy, FL 32351**  
 The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. **Zone 6 Properties Committee Chairman R.: W.: Jeffrey A. Tumbarello, Sr.**  
**The Watson Property at 4139 Targee Avenue, North Port, FL 34287**  
 The property SOLD for \$289,950 and closed on November 22, 2023.

M.: W.: Richard G. Hoover, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion approve the list of 2024 General Service Panel appointments as printed and distributed. R.: W.: Taleb T. Atala, Senior Grand Warden, seconded the motion which carried.

There being no further business to come before the Corporate Board the meeting was closed at 10:19 a.m. Benediction was then offered by R.: W.: Taleb T. Atala, Senior Grand Warden.

Respectfully submitted:

Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:

Glen B. Bishop  
Grand Master

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December 11, 2023

No. 16

At the request of the Grand Master, a poll of the Corporate Board of Directors was taken for approval of the contract between the Masonic Home of Florida and Pinnacle Dietary Global, LLC. The members voted as follows:

M.: W.:	Glen B. Bishop, Grand Master, Chairman	Yes
R.: W.:	Donald W. Cowart, Deputy Grand Master	Yes
R.: W.:	Taleb T. Atala, Senior Grand Warden	Yes
R.: W.:	Haskell R. Vest, Jr., Junior Grand Warden	Yes
R.: W.:	Rudin J. Boatright, Grand Treasurer	Yes
M.: W.:	Richard G. Hoover, P.G.M.	Yes
R.: W.:	J. Paul Stellrecht, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Glen B. Bishop  
Grand Master

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December 20, 2023

No. 17

At the request of the Grand Secretary, a poll of the Corporate Board of Directors was taken for approval of payment to the Pinellas County Tax Collector in the amount of \$221,181.77 for tax years 2018-2022 for the Residences of Coffee Bayou apartments. The members voted as follows:

M.: W.: Glen B. Bishop, Grand Master, Chairman	Yes
R.: W.: Donald W. Cowart, Deputy Grand Master	Yes
R.: W.: Taleb T. Atala, Senior Grand Warden	Yes
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden	Yes
R.: W.: Rudin J. Boatright, Grand Treasurer	Yes
M.: W.: Richard G. Hoover, P.G.M.	Yes
R.: W.: J. Paul Stellrecht, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Glen B. Bishop  
Grand Master

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January 16, 2024

No. 18

At the request of the Grand Secretary, a poll of the Corporate Board of Directors was taken for approval of the 2023 Perpetual Membership Distribution to the Lodges in the amount of \$895,345.97 which yields a payout of 6.4323%. The members voted as follows:

M.: W.: Glen B. Bishop, Grand Master, Chairman	Yes
R.: W.: Donald W. Cowart, Deputy Grand Master	Yes
R.: W.: Taleb T. Atala, Senior Grand Warden	Yes
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden	Yes
R.: W.: Rudin J. Boatright, Grand Treasurer	Yes
M.: W.: Richard G. Hoover, P.G.M.	Yes
R.: W.: J. Paul Stellrecht, P.D.D.G.M.	Yes

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Glen B. Bishop  
Grand Master