

**MEETING OF THE CORPORATE BOARD
OF THE MOST WORSHIPFUL GRAND LODGE
OF FREE AND ACCEPTED MASONS OF FLORIDA**

January 20, 2024

No. 19

A Meeting of the Corporate Board of Directors was called to order at 9:55 a.m. at the Masonic Home of Florida, St. Petersburg, Florida, and via video conference on Microsoft Teams, by M.: W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.: W.: Glen B. Bishop, Grand Master, Chairman
R.: W.: Donald W. Cowart, Deputy Grand Master
R.: W.: Taleb T. Atala, Senior Grand Warden
R.: W.: Haskell R. Vest, Jr., Junior Grand Warden
R.: W.: Rudin J. Boatright, Grand Treasurer
M.: W.: Richard G. Hoover, P.G.M.
R.: W.: J. Paul Stellrecht, P.D.D.G.M.
M.: W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.: W.: Stephen R. Gladstone, General Counsel	M.: W.: Stanley L. Hudson, P.G.M.
M.: W.: Robert J. Lambert, P.G.M.	M.: W.: J. Dick Martinez, P.G.M.
M.: W.: Jorge L. Aladro, P.G.M.	R.: W.: Joseph M. Fleites, P.D.D.G.M.
R.: W.: Michael S. Griffin, P.D.D.G.M.	R.: W.: Douglas L. Ankeny, P.D.D.G.M.
R.: W.: Anthony A. De Angelo, P.D.D.G.M.	R.: W.: Antonio C. Chavez, P.D.D.G.M.
R.: W.: Rick Wendling, W.: Grand Sword Bearer	R.: W.: Gary J. Gamache, Sr., P.D.D.G.M.
R.: W.: Jack W. Hampton, Jr., W.: Grand Historian	W.: Mark A. Davis, P.M.
R.: W.: Ryan M. Lombardi, W.: Grand Orator	R.: W.: Jorge L. Filgueira, P.D.D.G.M.
R.: W.: Robert W. Estell, Jr., P.D.D.G.M.	Brother John H. Eaton
W.: Allen W. Norwich, W.M. of Tampa Bay Lodge No. 252	

The Pledge of Allegiance to the American Flag was led by M.: W.: Glen B. Bishop, Grand Master, and prayer was offered by R.: W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.: W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.: W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 15 of December 9, 2023; Poll No. 16 of December 11, 2023; Poll No. 17 of December 20, 2023; and Poll No. 18 of January 16, 2024. Motion carried.

MASONIC HOME ADMINISTRATOR'S REPORT – JANUARY

- The Masonic Home Residents would like to thank all of the Districts, Lodges, and individuals who so generously took the time to visit, send gifts and cards, as well as those who sponsored events in the month of December: 26th Masonic District; Tampa Lodge No. 240; 21st Masonic District; Orange Blossom Lodge No. 80; Timothy P. Delaney; Clearwater Lodge No. 127; and the Suncoast Master Mason Association.
- Changeover of the Dietary Department to Pinnacle Dietary Global is scheduled for February 1, 2024. We are currently working on employee transition and vendor notifications. A new menu has been reviewed by Administration and the Dietician. The Administrator discussed the changes with the Resident Council and we will run through a full menu cycle and see if any adjustments are needed.
- The following system upgrades are in process:
 - **Point Click Care**
 - The Administrator has submitted a revised listing of proposed revenue codes to be added to the GL System. These will be needed for proper coding of revenue from both Federal and Managed Care Insurance Providers.

- The Administrator is working on new ancillary revenue and expense coding which will be submitted to the Grand Lodge Office for review in early January.
- Outreach Program Updates:
 - There have been three new cases received since the last meeting. Two calls were related to service assistance and one for financial assistance. All cases are being reviewed and handled by the Outreach Coordinator (Cristal).
 - The Administrator and Outreach Coordinator continue to schedule education sessions with Lodges and Districts. During these sessions we stress the importance of referring Brothers, wives, and widows to the Outreach Program for assistance.
 - Cristal Baer is working with the Lodges to schedule virtual education and communication sessions. These will be via Zoom or Microsoft Teams meetings monthly which can be accessed by any Lodge. Sessions will also be recorded for use at the Lodge Level.
- Certification Process Update:
 - The Administrator presented a status review for Medicare/Medicaid application.
 - At this time we are on hold due to a conflict with the EIN# used and until resolved our application can go no further.

LONG RANGE PLANNING COMMITTEE REPORT – JANUARY

1. Harper Mechanical states that Daikin Global is still waiting for parts for the new chiller. Harper Mechanical will construct a new enclosure around the chiller to satisfy the warranty held by Daikin Global.
2. Both Kohler and Ornan 350KW generators have had major service by the vendor in December.
3. Discussion was held on the water leak on the main supply to the facility. The bid from the vendor is \$7,283.92.
4. We are still receiving bids for repair/replacement for roof surfaces over the Dining Room and Laundry.
5. We are planning DLM installation in the elevators next month.
6. Discussion was held with R.:W.: Mike Griffin relating to the insurance claim on the chiller repair. M.:W.: Stan Hudson will be the point of contact for engineering.
7. M.:W.: Stan Hudson will call on his contractor to provide a bid for controls along with the Trane Heating and Air, Harper Mechanical, and Airstron Mechanical bids.
8. M.:W.: Stan Hudson requests that a representative from Harper Mechanical to attend the February Long Range Planning Committee Meeting.

OPERATIONS COMMITTEE REPORT – JANUARY

- A. COVID – There are no current outbreaks or restrictions.
- B. Marketing/Admissions:
 - a. We are creating a standardized MHOF & MOSP color/font template for all marketing materials on Canva that will be used for all materials used in order to create brand recognition across the board.
 - b. We are developing branded MHOF/MOSP “ads” for Lodge Trestleboards that Lodges will have the options of using monthly/bimonthly/quarterly and will come in 4 sizes and multiple graphic settings (these will include a District Sponsored Events at the Home that are on the calendar so that lodges can see what is happening at the Home from across the Jurisdiction).
 - c. The Home is working on a focused marketing plan at key accounts here in the St. Petersburg area.
 - d. Google performance data has been reviewed for the past 6 months for trending:
 - i. Total business profile Interactions averaged 469.5/month
 - ii. Calls dialed directly from business profile averages 105/month
 - iii. Messages sent directly from business profile =2
 - iv. Directions requested from business profile averages 197/month
 - v. Website clicks from business profile averaged 167/month
- C. Census:
 - a. As of December 31st: Total of 73 residents; of which 33 are Private Pay with 20 of those being non-masonic. There are 37 residents in the SNF and 36 in the ALF from the census breakdown report.

b. Fiscal Year to Date:

vi. Admissions = 25 (8 Fraternal, 17 Private Pay)

vii. Discharges/Deaths = 30 (10 Fraternal, 20 Private Pay)

c. Referral Summary:

Total Number of Referrals In Pipe Drive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	6		2		8
ALF	9		5		14
					22

Age Of Referral				
0-6 months	12		5	17
7-12 Months	3		2	5
12+ Months				0

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	10	0	1	1	12	

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for January as presented at the Board of Trustees Meeting. Second was made by R.:W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

ADMISSIONS AND NON-RESIDENT RELIEF COMMITTEE REPORT – JANUARY

There were no funds distributed in January of 2024 for Non-Resident Relief. One Fraternal Care Application was received during the month of January for Garry Buzzell, sponsored by Gulf Beach Lodge No. 291, 18th Masonic District. Due to the applicant’s financial resources, the Admissions Committee recommends that Mr. Buzzell enter the Home through the Private Pay option.

R.:W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions and Relief Committee Report for the month of January as presented at the Board of Trustees Meeting and the motion was seconded by R.:W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

NEW ACCOUNT NUMBERS FOR THE MONTH OF DECEMBER

During the month of December, no new General Ledger Account Numbers were created.

R.:W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the New Account Numbers Report for the month of December. Second was made by R.:W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR DECEMBER**

During the month of December, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

R.:W.: J. Paul Stellrecht, P.D.D.G.M., made a motion for the adoption of the Credit Applications Report for the month of December which was seconded by M.:W.: Richard G. Hoover, P.G.M. Motion carried.

LIST OF ESTATE ACTIVITY FOR DECEMBER

The Board then reviewed the List of Estate Activity for December. M.:W.: Richard G. Hoover, P.G.M., moved for acceptance of the report for the month of December as printed and distributed. Second was made by R.:W.: Rudin J. Boatright, Grand Treasurer, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received from estates and wills through the month of December for the Masonic Home Endowment Fund, Inc. (\$1,122,092.80). The Board then reviewed the funds available for the Masonic Home Building Fund (\$566,919.85). During the month of December there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion for acceptance of the reports for the month of December which was seconded by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

MASONIC RELIEF FUND REPORT – NOVEMBER & DECEMBER

During the months of November and December, no funds were received and deposited into the Masonic Relief Fund. The year to date total received is \$11,000.00.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the reports for November and December as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

MASONIC HOME BUDGET REPORT – NOVEMBER & DECEMBER

We report that at the end of November we were 1.3% unfavorable to the final budget (\$116,375) after eight months of the fiscal year before any contingency is used, after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

We report that we are currently 1.7% unfavorable to the final budget (\$147,540) after nine months of the fiscal year before any contingency is used, after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Reports which was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

REPORT OF THE GENERAL COUNSEL

I. CONTRACT REVIEW/GRAND LODGE:

Nothing pending.

II. ESTATES:

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

III. PROPERTIES:

All property matters are listed on the Properties Committee Report.

IV. MASONIC HOME:

General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

General Counsel added that effective January 1, 2024, according to the Financial Crimes Reporting Act all non-profit organizations will be required to file a report with the U.S. Department of Treasury by January 1, 2025.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

LIST OF PROPERTY ACTIVITY BY COUNTY – DECEMBER

After a review of the List of Property Activity by County for the month of December, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

REPORT OF THE PROPERTIES COMMITTEE

1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke

The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL

In order to develop the property a road would need to be built and massive amounts of fill would be required for both the road and the lot. The property is in a flood zone and the aerial photos previously provided were quite dated. There is no construction going on in the subdivision. The Junior Grand Warden will visit the property and report back to the Board.

2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry

The Crofton Property at Davis Street, Quincy, FL 32351

The property is vacant land and we have posted a FOR SALE BY OWNER sign.

M.: W.: Richard G. Hoover, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, reported to the Board that he inspected the Blocker Property in Gulf Breeze, Florida, and the property is indeed marshland, it is landlocked, and unusable.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to give General Counsel the authority to negotiate with the surrounding property owners to sell the property at a very reasonable price. M.: W.: Richard G. Hoover, P.G.M., seconded the motion which carried.

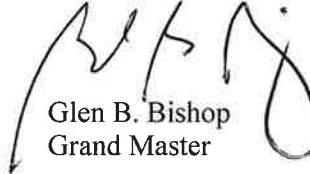
There being no further business to come before the Corporate Board the meeting was closed at 10:23 a.m. Benediction was then offered by R.: W.: Taleb T. Atala, Senior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary
Secretary to the Board

Approved:


Glen B. Bishop
Grand Master