

**MINUTES OF THE BOARD MEETING OF THE BOARD OF TRUSTEES
THE MASONIC HOME OF FLORIDA
FEBRUARY 10, 2024**

The Members of the Board of Trustees of the Masonic Home of Florida met in regular session on Saturday, February 10, 2024, at 9:00 a.m. at the Masonic Home of Florida with the following members present:

PRESENT:

R.: W.: R. James Rocha, Chairman
R.: W.: Kevin D. Smithwick, Vice Chairman
R.: W.: Michael S. Griffin, Secretary
R.: W.: Charles A. Dyer
R.: W.: Glen L. Garner
M.: W.: Stanley L. Hudson, P.G.M.
R.: W.: R. Patrick Jacob
Brother Michael R. Pender, Jr.

ABSENT: R.: W.: Douglas L. Ankeny

ALSO PRESENT: (in person or via Microsoft Teams) M.: W.: Glen B. Bishop, Grand Master; R.: W.: Donald W. Cowart, Deputy Grand Master; R.: W.: Taleb T. Atala, Senior Grand Warden; R.: W.: Haskell R. Vest, Jr., Junior Grand Warden; M.: W.: Richard E. Lynn, P.G.M., Grand Secretary; M.: W.: Robert J. Lambert, P.G.M.; M.: W.: Jorge L. Aladro, P.G.M.; R.: W.: J. Paul Stellrecht, W.: Grand Marshal; R.: W.: Jack W. Hampton, Jr., W.: Grand Historian; R.: W.: Stephen R. Gladstone, General Counsel; R.: W.: Joseph M. Fleites, P.D.D.G.M.; R.: W.: Gary J. Gamache, Sr., P.D.D.G.M.; R.: W.: Anthony A. De Angelo, P.D.D.G.M.; R.: W.: John A. Kraniou, P.D.D.G.M.; R.: W.: Oran B. Ellis, Jr., P.D.D.G.M.; W.:M.: Demarcus A. Smith; W.:M.: John H. Eaton; W.: Henry Barron, P.M.; W.: John Cotton, P.M.; Brother W. Christopher Townsend; Brother Angel Sardinias; Ms. Cristal Baer, Outreach Coordinator; Ms. Renee Verrier, Administrator of the Masonic Home; and other various, beloved residents of the Masonic Home of Florida.

CALL TO ORDER: R.: W.: R. James Rocha, Chairman, called the meeting to order at 9:00 a.m. The Chairman welcomed all assembled and asked them to join in reciting the Pledge of Allegiance to the Flag of the United States of America. M.: W.: Stanley L. Hudson, P.G.M., then gave the Invocation.

INTRODUCTION OF BOARD OF TRUSTEES: R.: W.: R. James Rocha, Chairman, introduced the members of the Board of Trustees and guests in attendance as listed above.

R.: W.: Michael S. Griffin made a motion that the Minutes from the last regular Board of Trustees Meeting be approved as printed and distributed. Second was made by R.: W.: Kevin D. Smithwick and the motion carried.

ADMINISTRATOR'S BOARD REPORT:

- COVID-19 Update – The Masonic Home entered COVID outbreak status on January 17th due to a positive resident. Testing of all staff and residents began on January 18th with three additional positive cases identified. The Home continues to follow County Health Department requirements including masking and visitor screening. The outbreak status will continue through February 15th pending any further positive cases.
- The Home is preparing for the 2024 Pilgrimage Day Event. Our residents are excited to see everyone and enjoy a day of fun and family. We remain open for more vendors to register for a table; if there is anyone with interest please remind them that all must register ahead of the event. We cannot guarantee space on the day of the event.
- Legislative Update:
 - Senate Bill 238 & House Bill 995 – Claimants against ALF's. As of February 5, 2024, the House Bill sits with the Health and Human Services Committee; the Senate Bill was reviewed by the Senate Judiciary Committee on January 29, 2024, with a 9-0 favorable vote. The Bill is now on the

Health Policy Committee Agenda for February 6, 2024. The Senate Bill was introduced by Senator Burton and the House Bill by Representative Chamberlin to ensure procedural protection to ALF's similar or equal to that of Nursing Homes.

- Ensures that claims and damages are focused on those who are directly at fault.
- Specifies how claims for punitive damages are heard and selected.
- The change in Legislation should lead to downward adjustments in future liability insurance rates.
- Outreach Program Updates:
 - There have been two new calls received since the last meeting. Both calls were related to service assistance. All cases are being reviewed and handled by the Outreach Coordinator (Cristal).
 - The Administrator and Outreach Coordinator continue to schedule education sessions with Lodges and Districts. During these sessions we stress the importance of referring Brothers, wives, and widows to the Outreach Program for assistance.
 - Cristal Baer is working with the Lodges to schedule virtual education and communication sessions. These will be via Zoom or Microsoft Teams meetings monthly which can be accessed by any Lodge. Sessions will also be recorded for use at the Lodge Level.
- Certification Process Update:
 - The Administrator presented a status review for Medicare/Medicaid application.
 - Formal communication has been drafted by Legal Counsel for signature and submission to the IRS.

Renee Verrier reported that at our last regular Board Meeting we had 73 residents in the Home. During the month of January, we had three admissions, two deaths, and no discharges bringing the total to 74. Of those, 25 are men and 49 are women.

ADMITTED:

Rosemarie Rizzo, Private Pay (Non-Masonic)
Garry Buzzell, Private Pay (Gulf Beach Lodge No. 291)
Jerold Horwitz, sponsored by Oleeta-West Dade Lodge No. 145

ADMIT DATE:

01/17/2024
01/25/2024
01/29/2024

DECEASED:

Alyn Rovin, Private Pay (PA)
Admitted: September 1, 2022
John Clardy, sponsored by Marion-Dunn Lodge No. 19
Admitted: November 28, 2017

DECEASED DATE:

01/04/2024
01/17/2024

With three admissions, two losses by death, and no discharges the month of January ended with 37 Assisted Living and 37 Nursing Center for a total of 74 residents.

MAINTENANCE DEPARTMENT FAILED EQUIPMENT REPORT:

1. Replaced a ten-foot section of 4" cast iron drain piping in the beauty salon ceiling. Also replaced a four-foot section of pipe that cracked but was not leaking. All iron pipe was replaced with 4" PVC pipe and no-hub connectors.
2. Replaced 30' of #8 wire to new chilled water pump motor in the main mechanical room.
3. Replaced Ditek surge arrestor servicing the east well pump after being shorted by a lizard.
4. Replaced fan motor in Fulton pulse boiler.

SECURITY DEPARTMENT REPORT: There were no reportable incidents for the month of January. There was one resident ID badge issued and two new employee ID badges issued.

M.: W.: Stanley L. Hudson, P.G.M., made a motion to approve the Administrator's Report as written and presented. Second was made by R.: W.: Charles A. Dyer and the motion carried.

LONG RANGE PLANNING COMMITTEE REPORT:

1. Harper Mechanical states that Daikin Global is still waiting for parts for the new chiller. Harper Mechanical will construct a new enclosure around the chiller to satisfy the warranty held by Daikin Global. Three Harper Mechanical representatives were present to discuss the repair and answer questions from the Board.

2. 350KW Onan life safety generator passed the required four hour load bank test during the week of February 5th.
3. The semi-annual testing of the fire alarm system has started this week and may continue into next week. Because of the busy week, the 4" water line repair is pushed to next week.
4. We received additional contractors to provide bids for the roof replacement over the dining room and laundry. We are awaiting their reply.

M.:W.: Stanley L. Hudson, P.G.M., presented the Long Range Planning Committee Report and then moved for its adoption. R.:W.: Glen L. Garner seconded the motion which carried.

LEGAL ADVISOR’S REPORT: The total funds received during the month of January from Estates and Wills was \$39,659.85, which brings the year to date total of funds received for the Masonic Home Endowment Fund, Inc., on behalf of Estates and Wills to \$1,161,752.65. During the month of January, there were no undesignated funds received for Estates and Wills and deposited into the Masonic Home Building Fund.

R.:W.: Glen L. Garner made a motion to accept the Legal Advisor’s Report as presented by R.:W.: Stephen R. Gladstone. R.:W.: Charles A. Dyer seconded the motion which carried.

ADMISSIONS COMMITTEE REPORT: There were no funds distributed in February of 2024 for Non-Resident Relief. The Admissions Committee reviewed one Fraternal Care Application for George Williams, sponsored by John Darling Lodge No. 154, 19th Masonic District. Mr. Williams’ application has been approved pending results of the background check.

R.:W.: Glen L. Garner presented the Admissions Committee Report and moved for its adoption. R.:W.: Michael S. Griffin seconded the motion which carried.

OPERATIONS COMMITTEE REPORT:

1. Marketing/Admissions:

- 1) Standardized marketing material templates are completed and located in Canva. These will be used for all materials used in order to create Brand Recognition across all advertising platforms.
- 2) Trestleboard advertisements are completed and have been sent to Grand Lodge for posting on the website. Lodges will be able to access these templates for use in their monthly mailings.
- 3) Maryanne and Cristal attended a senior expo at the St. Petersburg Coliseum this month. This event was hosted by the Tampa Bay Times and provided great opportunities to network with local providers and community members.

2. Census:

- 1) As of January 31st: Total of 74 residents; of which 34 are Private Pay with 20 of those being non-masonic. There are 37 residents in the SNF and 37 in the ALF from the census breakdown report.
- 2) Fiscal Year to Date:
 - i. Admissions = 27 (9 Fraternal, 18 Private Pay)
 - ii. Discharges/Deaths = 30 (10 Fraternal, 20 Private Pay)
- 3) Referral Summary:

Total Number of Referrals In Pipedrive	Private	Private Masonic	Fraternal	Undecided	Totals	
Nursing	4		2		6	
ALF	9		7	1	17	
					23	
Age Of Referral						
0- 6 months	11		7	1	19	
7-12 Months	2		2		4	
12+ Months					0	
Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	9	1		2	11	

3. **MISC.:**

- 1) **Additional Update of Insurance Claim for Chillers:** Communication has taken place with the insurance adjuster from Travelers. Loss information (e.g., make, model, theory to cause of loss, photos, etc.) has been provided and the adjuster is working on arrangements for a local field representative to inspect the loss. Despite potential headwinds as to coverage via the insurance policy (covered event vs. wear and tear/maintenance), to date the insurance company has not issued a Reservation of Rights Letter.
- 2) **Property and Casualty Insurance:** Talks have commenced with our broker as to exploring ways to possibly reduce further premiums, loss control inspections, and adequacy of limits (such efforts will also include the upcoming status change with the Grand Lodge Building).

R.: W.: Michael S. Griffin presented the Operations Committee Report and moved for its adoption. Brother Michael R. Pender, Jr., seconded the motion which carried.

BUDGET COMMITTEE REPORT: We report that we are currently 2.35% unfavorable to the final budget (\$204,892) after ten months of the fiscal year before any contingency is used, after amortizing for the insurance premiums already paid, and adjusting for the timing of maintenance.

R.: W.: Kevin D. Smithwick presented the Budget Committee Report and moved for its adoption. Second was made by R.: W.: Charles A. Dyer and the motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS: Ms. Verrier, on behalf of W.: M.: Rusty Valle, President of the Suncoast Master Mason Association, announced that their Masonic Home Resident of the Month for January is Ruby Combs. Congratulations Ruby!

Newly elected Resident Representative President Brother Fred Piasecki gave his comments and thanked the Board for all of their hard work.

M.: W.: Glen B. Bishop, Grand Master, offered his remarks, after which R.: W.: Charles A. Dyer gave the Benediction and the meeting was adjourned at 9:34 a.m.

Respectfully submitted,

R.: W.: R. James Rocha
Chairman

R.: W.: Michael S. Griffin
Secretary to the Board of Trustees