

**MEETING OF THE CORPORATE BOARD  
OF THE MOST WORSHIPFUL GRAND LODGE  
OF FREE AND ACCEPTED MASONS OF FLORIDA**

May 26, 2024

No. 25

A Meeting of the Corporate Board of Directors was called to order at 2:10 p.m. at the Rosen Plaza Hotel in Orlando, Florida, by M.:W.: Glen B. Bishop, Grand Master, Chairman, with the following members present:

M.:W.: Glen B. Bishop, Grand Master, Chairman  
R.:W.: Donald W. Cowart, Deputy Grand Master  
R.:W.: Taleb T. Atala, Senior Grand Warden  
R.:W.: Haskell R. Vest, Jr., Junior Grand Warden  
R.:W.: Rudin J. Boatright, Grand Treasurer  
M.:W.: Richard G. Hoover, P.G.M.  
R.:W.: J. Paul Stellrecht, P.D.D.G.M.  
M.:W.: Richard E. Lynn, P.G.M., Grand Secretary, Secretary to the Board

Also Present:

R.:W.: Stephen R. Gladstone, General Counsel	M.:W.: Jorge L. Aladro, P.G.M.
M.:W.: Stanley L. Hudson, P.G.M.	M.:W.: Robert J. Lambert, P.G.M.
R.:W.: Jack W. Hampton, Jr., W.: Grand Historian	R.:W.: Jorge L. Filgueira, P.D.D.G.M.
R.:W.: Michael S. Griffin, P.D.D.G.M.	W.: John Eaton, W.M., Tampa Lodge No. 240
W.: Leonard Morreale, W.M., Landmark Lodge No. 383	

The Pledge of Allegiance to the American Flag was led by M.:W.: Glen B. Bishop, Grand Master, and prayer was offered by R.:W.: Donald W. Cowart, Deputy Grand Master. The Grand Master introduced the members of the Board and others present.

A motion was made by R.:W.: Donald W. Cowart, Deputy Grand Master, and seconded by R.:W.: Taleb T. Atala, Senior Grand Warden, to approve the Minutes of Corporate Board Meeting No. 24 of April 27, 2024. Motion carried.

**MASONIC HOME ADMINISTRATOR'S REPORT – MAY**

- COVID-19 Update – The Home entered an outbreak period on April 2, 2024, due to a positive resident in the ALF. We remained on outbreak status through May 7<sup>th</sup> per Pinellas County Department of Health guidelines.
- The Home has initiated additional documents for use by each department manager and administration to assist in tracking overall expenses within the Home. Some of these documents are to better prepare the Home for potential Medicaid cost reporting. We have also started adding ancillary charges to the Nursing Home Billing System which will provide a more accurate accounting of costs directly associated with these residents.
- With April being the start of a new fiscal year all managers have been updated on any “proposed” changes in any budget line item within their department. All managers will be updated once a final budget version is released. One line item I would like to discuss is D-612 (Masonic Home Improvement). In the past this line item has been utilized for many large capital repairs not projected in the original budget due to unforeseen emergency repairs. For this coming year the Facilities Manager and the Administrator will be closely tracking the proposed repairs vs. emergency repairs and recommending a switch in fiscal usage to replace rather than just cause an overage at the end of the fiscal year. This process will include complete communication with the Long Range Planning Committee and the other Board of Trustees Members.
- Recruitment Update – The Home has filled all full time and part time “nurse” positions. We only have scattered shifts (PRN) open, which we are hopeful that can be filled with overtime rather than agency staff. This is the first time in over 5 years we have all main shifts covered with our own team.

- Outreach Program Updates:
  - The Home had three outreach calls this month; all of which were to request assistance with in home services or provider search questions.
  - The Administrator and/or Outreach Coordinator participated in two education sessions with Lodges and Districts during the month. (Palatka and the 5<sup>th</sup> Masonic District Master Mason Association)
  - The Home participated in the by-monthly call with the MCSA Outreach Committee. We will be attending the annual MCSA Conference in early June.
- Certification Process Update:
  - The IRS letter has not been received by the Home. This document is necessary to move forward with the application submission.

### **LONG RANGE PLANNING COMMITTEE REPORT – MAY**

1. New chiller enclosure update: The existing roof over the new chiller is scheduled to be removed from the roof on Saturday, May 25<sup>th</sup>. The following week the new enclosure will be assembled in place and fire sprinklers and new lighting will be installed when the enclosure is complete. Start-up of the new chiller will follow.
2. An Eddy Current Test on the south chiller was performed on May 7<sup>th</sup>. The evaporator barrel was clear and showed no issues. The condenser barrel had some tubes with obstructions. In order to provide a complete test of the chiller the obstructed tubes will have to be chemically treated before being tested again. The clear tubes showed no issues at this time.
3. The replacement of AHU #13 serving the dining room is complete and the unit is running. Some details concerning the control and insulation remain, but the residents are happy once again eating in the dining room.
4. The replacement coil for AHU #3 is almost ready for installation. Airstron Mechanical has not yet set a date to complete the replacement.
5. Replacement of the roof over the administration area is complete. As in the Board Room roof, the material will cure for at least 4 months and then be coated with a silicone treatment. This is a 20-year roof.
6. The four-hour load bank test on the 350KW Kohler equipment generator is complete and there are no issues to report.
7. The annual full flow test of the fire pump is complete and there are no issues to report.

### **OPERATIONS COMMITTEE REPORT – MAY**

#### **1. Marketing/Admissions:**

- 1) The Masonic Home will be partnering with North Shore Elementary School on a pilot project connecting each grade with seniors here at the Masonic Home. This program will begin in September and will consist of specific projects/learning objectives for each grade level.
- 2) The Home will be attending the Grand York Rite Convention in May. This will be the first time the Home has participated in this event. We will have a table set up for education on the Home and the Outreach Program.

#### **2. Census:**

- 1) As of April 30<sup>th</sup>: Total of 77 residents; of which 36 are Private Pay with 23 of those being non-masonic. There are 40 residents in the SNF and 37 in the ALF from the census breakdown report.
- 2) Fiscal Year to Date: (Starts April 1<sup>st</sup>)
  - i. Admissions = 1 (1 Private Pay)
  - ii. Discharges/Deaths = 2 (2 Private Pay)
- 3) Referral Summary:

Total Number of Referrals In Pipedrive	Private	Private Masonic	Fraternal	Undecided	Totals
Nursing	8		5		13
ALF	9		9		18
					31

Age Of Referral					
0- 6 months	13		8		21
7-12 Months	4		5		9
12+ Months			1		1

Referral Source	Website	Drive By	MD Referral	Other	Lodge/Mason	Magazine
	13	2	1	1	14	

R.:W.: Donald W. Cowart, Deputy Grand Master, moved for acceptance of the Masonic Home Administrator’s Report, the Long Range Planning Committee Report, and the Operations Committee Report for May as printed and distributed. Second was made by R.:W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

**ADMISSIONS AND NON-RESIDENT RELIEF COMMITTEE REPORT – MAY**

There were no funds distributed in May of 2024 for Non-Resident Relief. The Admissions Committee received one Fraternal Care application from Alice Barlow, sponsored by West Broward Lodge No. 253. This application will be on next month’s agenda.

R.:W.: Taleb T. Atala, Senior Grand Warden, moved for acceptance of the Admissions and Relief Committee Report for the month of May as presented at the Board of Trustees Meeting and the motion was seconded by R.:W.: Haskell R. Vest, Jr., Junior Grand Warden. Motion carried.

**NEW ACCOUNT NUMBERS FOR THE MONTH OF APRIL**

During the month of April, no new General Ledger Account Numbers were created.

R.:W.: Haskell R. Vest, Jr., Junior Grand Warden, moved for the adoption of the New Account Numbers Report for the month of April. Second was made by R.:W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

**CREDIT APPLICATIONS REPORT  
GRAND LODGE AND MASONIC HOME OF FLORIDA FOR APRIL**

During the month of April, there were no credit applications received and processed for the Grand Lodge Office or the Masonic Home of Florida.

R.:W.: J. Paul Stellrecht, P.D.D.G.M., made a motion for the adoption of the Credit Applications Report for the month of April which was seconded by M.:W.: Richard G. Hoover, P.G.M. Motion carried.

**LIST OF ESTATE ACTIVITY FOR APRIL**

The Board then reviewed the List of Estate Activity for April. M.:W.: Richard G. Hoover, P.G.M., moved for acceptance of the report for the month of April as printed and distributed. Second was made by R.:W.: Rudin J. Boatright, Grand Treasurer, and the motion carried.

**FUNDS RECEIVED FOR THE MASONIC HOME ENDOWMENT FUND, INC.  
FUNDS AVAILABLE FOR THE MASONIC HOME BUILDING FUND**

The Board reviewed the funds received from estates and wills through the month of April for the Masonic Home Endowment Fund, Inc. (\$4,009.70). The Board then reviewed the funds available for the Masonic

Home Building Fund (\$574,700.32). During the month of April there were funds received for Estates and Wills in the amount of \$7,780.47 and deposited into the Masonic Home Building Fund.

R.: W.: Rudin J. Boatright, Grand Treasurer, made a motion for acceptance of the reports for the month of April which was seconded by R.: W.: Donald W. Cowart, Deputy Grand Master, and the motion carried.

#### **MASONIC RELIEF FUND REPORT – APRIL**

During the month of April, no funds were received and deposited into the Masonic Relief Fund.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion for acceptance of the report for April as printed and distributed. Second was made by R.: W.: Taleb T. Atala, Senior Grand Warden, and the motion carried.

#### **MASONIC HOME BUDGET REPORT – APRIL**

We report that we are currently 1.63% favorable to the budget (\$145.7k) after one month of the fiscal year before any contingency is used and after amortizing for the insurance premium already paid.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion for acceptance of the Masonic Home Budget Report which was seconded by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, and the motion carried.

#### **REPORT OF THE GENERAL COUNSEL**

##### **I. CONTRACT REVIEW/GRAND LODGE:**

The registration for the varied trademarks associated with The Grand Lodge of Florida have been updated.

##### **II. ESTATES:**

General Counsel continues to review files relating to open estates and/or trusts naming The Grand Lodge of Florida, the Masonic Home and/or the Masonic Home Endowment Fund, Inc., as beneficiaries.

##### **III. PROPERTIES:**

All property matters are listed on the Properties Committee Report.

##### **IV. MASONIC HOME:**

General Counsel continues to work with the Admissions Committee, including undertaking title and asset searches for incoming residents as well as the preparation of their requisite documentation upon admission.

It has been a distinct honor and privilege to be of service to the Corporate Board and the Grand Lodge Office this year.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to approve the Report of the General Counsel as presented by R.: W.: Stephen R. Gladstone. Second was made by R.: W.: J. Paul Stellrecht, P.D.D.G.M., and the motion carried.

#### **LIST OF PROPERTY ACTIVITY BY COUNTY – APRIL**

After a review of the List of Property Activity by County for the month of April, R.: W.: J. Paul Stellrecht, P.D.D.G.M., moved for the adoption of the report as printed and distributed. Second was made by M.: W.: Richard G. Hoover, P.G.M., and the motion carried.

## REPORT OF THE PROPERTIES COMMITTEE

- 1. Zone 1 Properties Committee Chairman W.: Kenneth E. Thorndyke**  
**The Blocker Property, a lot at 0000 Longhorn Trail, Gulf Breeze, FL**  
General Counsel will, based upon the local Property Committee Chairperson's report, and at the direction of the Corporate Board, be contacting the adjoining landowner(s) to determine if they have an interest in purchasing the property.
- 2. Zone 2 Properties Committee Chairman R.: W.: Robert L. Gentry**  
**The Crofton Property at Davis Street, Quincy, FL 32351**  
The property is vacant land and we have posted a FOR SALE BY OWNER sign.
- 3. Zone 7 Properties Committee Chairman R.: W.: Wallace T. Fine**  
**The Horwitz Property at 115 Ventor F 115, Deerfield Beach, FL**  
We had a contract on the property to be sold; however, the buyer backed out of the contract due to the air conditioner not working in the unit. The property is back on the market listed for \$115,000.

M.: W.: Richard G. Hoover, P.G.M., made a motion to accept the Properties Committee Report as printed and distributed. R.: W.: Rudin J. Boatright, Grand Treasurer, seconded the motion which carried.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion to approve the following additions/changes to the Budget Manual. R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, seconded the motion which carried.

**D-2 Dietary: D-207 Contract Food Service This is a change in description on an inactive account**  
Monthly Fees for full service operation of the dietary department including food, Salaries, paper goods and use of meal service software.

**D-3 Nursing: D-303A OTC Medications This is an inactive account to re-activate**  
This account is for non-prescription medications such as vitamins, Tylenol, and other over the counter medications used as house stock.

**D-304A Billable Medical Supplies This is a change in description on an inactive account**  
This account is for medical supply items which are considered a billable item under the Medicare and Medicaid programs. Examples are Treatment supplies, creams, catheters, and suture kits.

**D-311 Pharmacy Consultant This is a change in description on an inactive account**  
This account is to accurately record monthly fees charged for the pharmacy consultant. (Currently being booked to Prescription Drugs)

**D-313 Therapy Services This is a NEW account**  
This account is for PT, OT and ST services provided to residents.

**D-6 Building and Grounds**  
**D-603A Routine Equipment Inspections This is a NEW account**  
This account is for the annual county, state or federal inspections required for licensure.

R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, made a motion to set the price of the Masonic Bibles at \$15.00 each due to an increase in the cost. R.: W.: J. Paul Stellrecht, P.D.D.G.M., seconded the motion which carried.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion to set the cost of the FA-100 Ties for the fundraiser as follows: Long Ties - \$50.00; Self & Pre-Tied Bow Ties - \$50.00; Bow Tie/Cummerbund Sets - \$75.00; and Vest - \$75.00. R.: W.: Taleb T. Atala, Senior Grand Warden, seconded the motion which carried.

R.: W.: Donald W. Cowart, Deputy Grand Master, made a motion to set the cost of the 2024 Bronze Coins at \$15.00 each and the cost of the 2024 Silver Coins at \$60.00. R.: W.: Taleb T. Atala, Senior Grand Warden, seconded the motion which carried.

R.: W.: Taleb T. Atala, Senior Grand Warden, made a motion to approve the overdrawn funds of the 2023-2024 Masonic Home Budget to be taken out of the Masonic Home Endowment Fund due to unforeseen extenuating circumstances. R.: W.: Haskell R. Vest, Jr., Junior Grand Warden, seconded the motion which carried after discussion.

There being no further business to come before the Corporate Board the meeting was closed at 2:39 p.m. Benediction was then offered by R.: W.: Haskell R. Vest, Jr., Junior Grand Warden.

Respectfully submitted:



Richard E. Lynn, P.G.M., Grand Secretary  
Secretary to the Board

Approved:



Glen B. Bishop  
Grand Master