

Order form for the 2025 Dues Notices and Dues Cards

Lodge Name: _____ Number: _____

Check your desired **shipping** date:

August 22 September 5 September 19 October 3
October 17 October 31 November 7 November 21

Do you wish to order dues cards?

Yes Cards No Cards

Do you want them numbered consecutively? Yes No

Do you want mailing labels for your dues cards? **If so, how many sets?** _____

Yes - Alphabetical order Yes - Zip code order No Labels

Do you wish to order dues notices?

Yes - Alphabetical order Yes - Zip code order No Notices

Do you need Voluntary Gold Seals? Yes No

Do you want the Summary Sheet printed or sent by email instead?

Printed Email Email Address: _____

What address do you wish to have members' dues payments sent to? (For example, if you are currently receiving mail at your house and wish the payments to go to a Lodge P.O. Box)

Amount of Dues According to Lodge By-Laws:
_____ + \$45.00 Per Capita = _____

Special Lodge Assessments:

_____ LYPMGC _____ \$7.30

If you wish to have the "Address Service Requested" printed on your notices, check the box below, otherwise it will not be printed.

Print below any message you want to appear on the Dues Notices.
There is a limit of 45 characters per line, 2 lines maximum.

(Please turn to other side of page)

Please indicate the street address you want your order shipped to when it is ready.

If there are any new members of your Lodge who do not pay full dues that are **NOT** Emeritus, Fifty-Year Exempt, or Perpetual Members (i.e., Past Masters that only pay partial dues according to your By-Laws) please indicate them below. **If you have already sent this information in previous years, please do NOT send it again. This list is only for member(s), who have not previously been recorded.**

<u>Member</u> <u>Number:</u>	<u>Name:</u>	<u>Amount Due:</u>
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**** NOTE:** Dues Notices and Dues Cards are going to be issued via the membership data in the Portal. If you find that you are missing Dues Notices for any of your members or if you receive a notice for anyone that should not get one please notify our office. If you find any addresses that need to be updated or get returned without a forwarding address please notify our office.